



# ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

## A117.1 Committee Minutes Thursday, Feb. 24, 2022 12-4 Eastern

**Chair:** Ken Schoonover

**Vice-chair:** Gina Hilberry

**Secretariat:** Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

### A. Welcome and Introductions

- 1) Call to order – the meeting was called to order at 12:00 Eastern
- 2) Meeting attendance:  
Committee members
  - Ken Schoonover, Chair - Individual Member
  - Gina Hilberry, Vice-Chair, United Cerebral Palsy - Principal
  
  - Doug Anderson, AHLA—Principal (represented by Barbara Padilla)
  - Billie Louise (Beezy) Bentzen, AERBVI – Principal
  - Gene Boecker, National Association of Theatre Owners - alternate
  - Karen L Braitmayer, DREDF – Principal
  - Kevin Brinkman, NEII – Principal
  - Wayne Broadfield- Paralyzed Veterans of America-Alternate
  - Dan Buuck, NAHB– Principal
  - Nicholas Capezza, PHTA - Alternate,
  - Kevin Carr, NFPA - Principal
  - Paula Cino ,National Multifamily Housing Council- Principal
  - Bill Conner, ASTC - Alternate
  - David Cooper, SMA – Principal
  - Glenn Dea, International Sign Association (ISA), - Principal
  - Brad Gaskins, NACS – Principal
  - Alan Gettelman - Individual Member
  - Jenifer Gilliland, Washington Association of Building Officials (WABO) - Principal
  - John S. Gonzalez, ICC - alternate
  - Greg Guarnaccia, Illuminating Engineering Society - Principal
  - Dennis J. Hall, CSI – Principal
  - Glenn Hedman, RESNA - Alternate
  - Matt Lescher, representing NATO - Principal
  - Allison Lourash, Consumer Representative, LPA - Principal
  - Marsha Mazz, United Spinal Association- Principal

- Eunice Noell-Waggoner, IES - Alternate
- Daniel O’Gorman. American Society of Plumbing Engineers (ASPE) - Principal
- Kimberly Paarlberg, International Code council - Principal
- Rex Pace, U.S. Department of Housing and Urban Development - Principal
- Jake Pauls- Individual Member
- Lucy Pereira - International Sign Association – alternate
- Kenny Peskin, International Sign Association – alternate
- Hope Reed, New Mexico Governor’s Commission on Disability - alternate
- Bill Richardson, AEMA – Principal
- Richard Roberts, NEMA – Principal
- Ed Roether - Individual Member
- Stan Ross, New Mexico Governor’s Commission on Disability - Principal
- Larry M Schneider AIA – Alternate
- Leslie Shankman-Cohn, ASID - Principal
- Patrick Sheehan American Council of the Blind - Principal
- Edward Steinfeld, RESNA - Principal
- Michael Tierney, BHMA- Principal (represented by John Woestman, Kellen Co.)
- Kyle Thompson, PMI – Principal
- Sharon Toji, Hearing Loss Association of America – Principal
- Richard Williams, Washington Association of Building Officials (WABO) - Alternate
- Scott Windley US Access Board -Alternate Member
- Mary Winkler, American Society of Safety Professionals (ASSP) - Alternate
- Dave Yanchulis, U.S. Access Board – Principal
- Hale Zukas, World Institute of Disability – Principal

Interested parties:

- Andrew Cid – barrier free solutions
- Ron Crouch, AIA – Moseley Architects (Richmond home office)LoveMoseley7
- Ric Edwards, IDNR and ADA Steering Committee
- Karen Gridley – Minnesota Department of Labor and Industry, Construction Codes & Licensing
- Misty Guard – Regulosity
- Kevin Harkins, RA – Building One Consulting, LLC
- Joseph R. Hetzel, Joseph R. Hetzel Consulting LLC, representing AAADM (American Association of Automatic Door Manufacturers)
- Larry Himmelblau – Chicago Faucet Company
- Thomas Hirsch, FAIA
- Fran Hug

- Karen Kalloz – Steven Winter Associates, Inc.
- Brian Lanham - Sherman Carter Barnhart PLLC
- Cesar Lujan – Window & Door Manufacturers Association
- Ramiro Mata – American Society of Plumbing Engineers
- Mary Jean McCarthy-Tapp – SBSA/CTETS
- Dave Monsour – DASMA (Door & Access Systems Manufacturers Association)
- Susan Morgan – ASID
- Larry Perry, Lawrence G. Perry, AIA (self)
- David Philips, State of NJ, DCA, Bureau of Construction Project Review, Health Care Unit
- Ashley Pitts, - Jensen Hughes, Inc.
- Len Pursell, Stanley Black and Decker
- Rodger Reiswig, Johnson Controls
- Kimberly Rosentel, AIA – Miller Rosentel Associates, Inc. (Pennsylvania)
- Chris Schexnayder - theAccessPartnership Ip
- Brendan Smith AIA - Cannon Design
- Steve Taglauer- City of Midland, Mi Building Official
- Norman Wang, RA – Maryland Dept of Labor, Building Codes Administration
- Rick Wood- Chutes International
- Laurel W. Wright – NCOSFM – Retired
- Thomas Zuzik Jr ( NOMMA )

People on the call who did not sign in –

- Dawn Anderson
- Mike Anthony
- Loren Bradford
- Jim Brown
- Rocky Burks
- Richard Edwards
- Elizabeth Freund
- John Gagliardi
- Paula Hardin
- Mark Jackson
- Dave Kelley
- Michael Love
- Barbara Padilla
- Lucy Pereira
- Richard Roberts
- Michael Rupert
- Mary Jean Tapp
- Andy Yarrish

## **B. Administrative items**

- 1) The agenda order was revised as shown in these minutes.
- 2) Staff explained how everyone could find the I-codes and 2017 edition of the ICC A117.1 for free viewing.
- 3) Public Proposals – staff reminded everyone to look at the revised proposals and showed the new webpage for ICC A117.1.  
The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)  
Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)  
Archived information for the 2017 edition can be found at [A117.1 2017 edition development archives](#)
- 4) Information on Public Proposals: Staff explained the layout and purpose for the proposal list, crossover list, layout of the proposals, and committee action report. The document has an index to allow quick movement to specific proposals

## **C. ICC A117.1 development procedures**

- 1) Explanation of schedule/work plan for 2023 ICC A117.1 – the intent is to have the next edition of the ICC A117.1 available for reference in the 2024 I-codes
- 2) Grouping of proposals for purposes of discussion – staff provided some examples of possible groupings. The 3-10-2022 agenda will indicate the grouping suggestions.
- 3) Hearing order-The committee agreed that the hearing order should include the groupings. The committee agreed for proposals from the work groups to be moved up in the order to allow for time for work group to work on any suggested revisions.
- 4) Meeting Agendas – The agendas will include the proposals up for review. The plans is for the agenda for the next call to be sent out with the meeting minutes.
- 5) Meeting motions were explained.
- 6) Modifications – forms are on the ICC A117.1 website under Administration; modifications should be submitted at least 24 hours before the start of the meetings so they can be sent out with the meeting reminders and included in the files viewed during the meeting
- 7) Discussion – the raising hands option was explained.
- 8) New standards – links for new standards will be forwarded to the committee.
- 9) Voting – The polling system was explained and practices. After a couple of practices, the committee decides 45 seconds was sufficient time for voting.

## **D. Logistics**

- 1) Membership committee – No report at this time
- 2) Work Groups – 4 work groups – staff will work out with the work group chairs which meetings they will present their proposals. The committee suggested that the work groups should also look at related proposals.
  - Accessible toileting and bathing
  - Adult changing stations

- Assisted toileting and bathing
  - Scoping
- 3) There were two new work groups suggested. Staff will work with Dan and Jake to set up calls. People interested in helping should email Kim and Karl so we can emails to set up calls.
- Dan Buuck/Marsha Mazz – reach over and obstruction for outlets - 03-10, 03-11, 03-12, 03-14, 03-15, 03-16, 11-07, 11-08, 11-21, 11-22. NEC is proposing a deletion of the option of outlets the front of the cabinets or sides of an island or peninsula.
  - Volunteers
    - Dawn Anderson
    - Karen Braitmayer
    - Dan Buuck
    - Glenn Dea
    - Kevin Harkins
    - Dennis Hall
    - Gina Hilberry
    - Thomas Hirsch
    - Allison Lourash
    - Matt Lescher
    - Mary Jean McCarthy-Tapp
    - Marsha Mazz
    - Dan O’Gorman
    - Larry Perry
    - Kenny Peskin
    - Ashley Pitts
    - Kimberly Rosentel
    - Ed Steinfeld
    - Kyle Thompson
    - Mary Winkler
    - Scott Windley
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- Jake Pauls – stanchions – 06-13
  - Volunteers
    - Dawn Anderson
    - Dan Buuck
    - Stan Harbuck
    - Paula Hardin
    - Gina Hilberry
    - Ramiro Mata
    - Marsha Mazz
    - Barbara Padilla
    - Len Pursell
    - Kimberly Rosentel
    - Kyle Thompson
    - Sharon Toji

- Mary Winkler
- Laurel Wright
- Scott Windley
- Thomas Zuzik

**E) Review of Proposals:**

Meeting results were reviewed by staff

See the meeting documents for Meeting #1 on the ICC website for modifications and committee reasons.

01-04-2021 w/ modification -AM (30-0-1)

01-02-2021 - Withdrawn

01-03-2021 – D (31-0-0)

01-06-2021 – AM (29-1-1)

The following are moved to the next agenda-

Grouping for changes to existing drawings

04-22-2021

05-07-2021

05-09-2021

06-74-2021

**F) New business:**

New items from committee or public – none

**G) Future meetings:**

- 1) Calls will be every other Thursday, from Noon to 4:00 pm Eastern.

The meeting dates for this year are:

March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.

- 2) Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
- 3) Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

**H) Adjourn – Meeting was adjourned at 4:20.**