



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #74
Thursday, April 10, 2025
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Chair: Ken Schoonover, Individual, Chair
Kori Allen, Little People of America, Principal
Angeline Aradanas-Hall, ASID, Alternate
Tara Barthelmess, NC OSFM, Principal
Billie (Beezy) Bentzen, AERBVI, Principal
Gene Boecker, NATO principle
Kevin Brinkman, NEII, Principal
Dan Buuck, NAHB, Principal
Shannon Chasteen, AEMA, Principle
Bill Conner ASTC alternate
Tony Gambrall, BHMA, Alternate
Brad Gaskins, NACS, Principal
Alan Gettelman, Individual Member
John S. Gonzalez: ICC (Alternate)
Greg Guarnaccia, Illuminating Engineering Society (Principal)
Cody Gunn, TGT, Alternate
Dennis Hall, CSI, Principal
Glenn Hedman, RESNA, Alternate
Gina Hilberry, Vice Chair and UCP, Principal
Luisa Janssen, NATO, Alternate
Andrew Klein, BOMA International, Principal
George Lim, SEG D, Alternate
Simon Majarian, SEG D Alternate
Carolyn Majowka, VBCOA, Alternate
Marsha Mazz, United Spinal Association, Principal
Jeffrey Munsterteiger, NAHB, Alternate
Eunice Noell-Waggoner, IES Alternate
Dan O’Gorman, ASPE, Principal
Kimberly Paarlberg, ICC, Principal
Rex Pace, HUD, Principal
Barbara Padilla, AHLA Alternate

Lucy Pereira, International Sign Association, Alternate
Kenny Peskin, Int'l Sign Association, Voting Alternate
Sarah Presley, Access Board, alternate
Hope Reed, New Mexico Governors Commission on Disability, Alternate
Pam Schooler, PE, NC OSFM, Alternative
Ed Roether, Individual Member
Josh Schorr, Access Board, principal
Jessica Schrader, SEGD, Principal
Leslie Shankman-Cohn, ASID, Principal
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Ed Steinfeld, RESNA, Principal
John Torkelson, Accessibility Professionals Association, Principal
D. Allyson Watts, HLAA Alternate
Nicole White, RESNA Alternate
Richard Williams, WABO Alternate
R Duane Wilson, ASTC Principal
Scott Windley, HUD, Alternate
Mary Winkler, ASSP, Alternate

Interested parties:

Maggie Calkins, IDEAS Institute and SAGE
Thomas Hirsch, FAIA HIRSCH GROUP ARCHITECTURE
Nathaniel Matyas, Foundations Worldwide
Ben Perreault, Bradley Company
Jeff Yanke, Evan Terry Associates
Tom Zuzik Railingcodes.com Representing NOMMA.org

Logistics

- 1) Minutes for 3-27-2025, Agenda for 4-10-2025 were approved
- 2) Work groups –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, Dec. 12, 2024; **Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, 2025**
 - Kim to set up new dates
 - Scoping – Wednesdays from 1-2 Eastern;
 - Kenny Peskin may replace Glenn Dea
 - A117.1 committee voted unanimously for new scoping members
 - Gina explained what the group will be doing

B. Administrative items

- The comments on the 2nd draft are available at
- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)

- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**
- Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 2024.
- Meeting dates for 2025 is: **Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, 2025**
 - Kim to set up new dates for next three months
- Ballots for comments heard from 9-14-2023 to 9-12-2024 and public comment agenda were sent to the committee. Deadline for ballot 2 was **Nov. 25, 2024.**
- Karl explained that the ANSI edit call will be May 19, 2025.
- Information for this review sent out on Wednesday, April 2, 2025

C. ICC A117.1 development procedures –

Review of comment to 2nd draft ballot – procedure and dates

D. Review of Proposals:

The committee is reviewing the comments to the 2nd draft.

The following proposals were discussed during the calls. See the report for any official committee reasons and final actions. Any items remaining on the agenda will roll to the next agenda.

E01-24 – D 23-1-3

E11-24 – AM by editorial committee ; 26-1-4

building blocks: The core components of an *accessible* and usable building or facility **as applicable in Chapter 3 (see Chapter 3).**

01-05-2021 – AS 13-14-2 – fails; D –19-4-4

01-06-2025 – Withdrawn

03-04-2021(3)

BC1 – AS 2-19-1 failed; D 24-1-1

BC2 – NA - editorial issue for slope conversion across standard; it the parenthetical a requirement or information only

BC3- AS 15-6-2

03-09-2021(2)

BC1 – D 21-1-0

BC2 – AS 6-16-0 failed; D 18-2-0

The meeting adjourned at 03-10-2021

F. New business

G. Future meetings:

Calls will be every other Thursday, from Noon to 4:00 pm Eastern.

- The meeting dates for 2022 are:
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - Meeting dates for 2023 are: Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
 - Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 2024.
 - Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, 2025
1. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
 2. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 4:00