



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #75
Thursday, April 24, 2025
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Chair: Gina Hilberry, UCP Principal, Vice-Chair

Kori Allen, Little People of America, Principal

Angeline Aradanas-Hall, ASID, Alternate

Tara Barthelmess, NC OSFM, Principal

Gene Boecker, NATO, principle

Kevin Brinkman, NEII, Principal

Dan Buuck, NAHB, Principal

Shannon Chasteen, AEMA, Principal

Bill Conner ASTC Alternate

Glenn Dea, International Sign Association, Principal

Tony Gambrall, BHMA, Alternate

Brad Gaskins, NACS, Principal

Alan Gettelman, Individual Member

Jenifer Gilliland, Washington Association of Building Officials

John S. Gonzalez: ICC (Alternate)

Greg Guarnaccia, Illuminating Engineering Society (Principal)

Cody Gunn, TGT Alternate

Sandy Hanebrink AOTA Principal

Glenn Hedman, RESNA, Alternate

Luisa Janssen, NATO, Alternate

Carolyn Majowka, VBCOA, Alternate

Marsha Mazz, United Spinal Association, Principal

Daniel O’Gorman, ASPE, Principal

Kimberly Paarlberg, ICC, Principal

Barbara Padilla, AHLA Alternate

Jake Pauls, Individual Member

Lucy Pereira, International Sign Association, Alternate

Sarah Presley, US Access Board, alternate

Hope Reed, Alternate New Mexico

Ed Roether, Individual Member

Nathan Roether, United Spinal Association, Alternate

Josh Schorr, Principal, Access Board
Leslie Shankman-Cohn, ASID, Principal
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Nicole White, RESNA Alternate
Richard Williams, WABO Alternate
R Duane Wilson, ASTC, Principal
Scott Windley, HUD, Alternate
Mary Winkler, ASSP, Alternate

Interested parties:

Tami Kump, AIA – Knothe Bruce Architects
Matt Lescher, TheAccessPartnership, lp

Logistics

- 1) Minutes for 4-10-2025, Agenda for 4-24-2025 were approved
- 2) Work groups –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, Dec. 12, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, 2025
 - Accepted unanimously
 - Scoping – Wednesdays from 1-2 Eastern;
 - Resend for next meeting

B. Administrative items

- The comments on the 2nd draft are available at <https://www.iccsafe.org/icc-asc-a117-1/>
- Meeting dates for 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 2024.
- Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025
- The ANSI edit call will be May 19, 2025.

C. ICC A117.1 development procedures –

Review of comment received to 2nd draft ballot

D. Review of Proposals:

The following proposals were discussed during the calls. See the report for any official committee reasons and final actions. Any items remaining on the agenda will roll to the next agenda.

03-10-2021- D 20-0-2

04-19-2021 2-BC1 – AS 4-16-2 (failed); D of original proposal 21-1-2

04-19-2021 2-BC2 – Withdrawn – addressed in 2-BC1

04-24-2021 – BC1; AS 14-1-0

04-24-2021 – BC2; AS 14-0-0

04-24-2021 – BC2

Divide question – 1st sentence from 2nd and 3rd sentence

2nd and 3rd sentence, D 13-1-1

1st sentence, D 16-1-0

04-25-2021 - AM – 16-1-1

04-33-2021 - Withdrawn

05-08-2021 BC1; AS 16-0-1

05-08-2021 2-BC2 and 2-BC3 were will be next meeting

F. New business

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - a. Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittäniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 4:00