



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #76
Thursday, May 8, 2025
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Chair: Gina Hilberry, UCP, Principal, Vice-Chair

Kori Allen, Little People of America, Principal

Angeline Aradanas-Hall, ASID, Alternate

Jessica Archer, TGT, Alternate

Tara Barthelmess, NC OSFM, Principal

Billie L (Beezy) Bentzen, AERBVI, Principal

Gene Boecker, NATO primary

Glenn Dea, International Sign Association, Principal

Kaylan Dunlap, DREDF, Alternate

Brad Gaskins, NACS, Principal

Alan Gettelman, Individual Member

John S. Gonzalez: ICC (Alternate)

Dennis Hall, CSI, Principal

George Lim, SEG, Alternate

Luisa Janssen, NATO, Alternate

Simon Majarian, SEG, Alternate

Carolyn Majowka, VBCOA, Alternate

Marsha Mazz, United Spinal Association, principal

Jeffrey Munsterteiger, NAHB, Alternate

Eunice Noell-Waggoner, IES Alternate, Voting today for IES

Kimberly Paarlberg, ICC, Principal

Barbara Padilla, AHLA Alternate

Lucy Pereira, International Sign Association, Alternate

Kenny Peskin, Intl Sign Association Voting Alternate

Hope Reed, New Mexico Governor's Commission on Disability, Alternate

Kurt Roeper – Builders Hardware Manufacturers Association

Nathan Roether, United Spinal Association, Alternate

Stan Ross NMGCD Principal

Pam Schooler, PE: NC OSFM, Alternate

Josh Schorr, US Access Board, Principal

Jessica Schrader, SEG, Principal

Leslie Shankman-Cohn, ASID, Principal
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Ed Steinfeld, RESNA, Principal
Kyle Thompson, PMI, Principal
Nicole White, RESNA, Alternate
Richard Williams, WABO Alternate
R Duane Wilson, ASTC, Principal
Scott Windley, HUD, Alternate
Mary Winkler, ASSP, Alternate

Interested parties:

Maggie Calkins, SAGE and IDEAS Institute
Tami Kump, AIA – Knothe Bruce Architects
Ben Perreault – Bradley Company
Stephen Stanley – Haws Corporation
Jeff Yanke, CASp, Evan Terry Associates

Logistics

- 1) Minutes for 4-24-2025, Agenda for 5-8-2025 were approved
- 2) Work groups –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, Dec. 12, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, 2025
 - Scoping – Wednesdays from 1-2 Eastern; Thru Sept. 24, 2025.

B. Administrative items

- The comments on the 2nd draft are available at <https://www.iccsafe.org/icc-asc-a117-1/>
- Meeting dates for 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 2024.
- Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025
- The ANSI edit call has been rescheduled by ANSI.

C. ICC A117.1 development procedures –

Review of comment received to 2nd draft ballot

D. Review of Proposals:

The following proposals were discussed during the calls. See the report for any official committee reasons and final actions. Any items remaining on the agenda will roll to the next agenda.

05-08-2021 – 2-BC1 was processed, AS
2-BC2 – AS 15-0-1
2-BC3 – D 18-0-0

05-10-2021 – 2-BC1 – this is errata. Correct reference. 504.6.1 should be 505.10.1.

05-13-2021-
2-BC1 -AS 7-10-1; D 16-3-1
2-BC2 D-22-2-0

05-18-2021 2-BC1 – D 19-0-0

05-21-2021 2-BC1 – AS 9-10-1; D 16-2-1

05-24-2021
2-BC1 – AS 11-12-1; D 17-6-0

06-05-2021(3)
2-BC1 – AS 18-3-0
2-BC2 – AS 16-4-0
2-BC3 – no action

F. New business – It was requested the 07-08-2021 ballot comments be heard during the May 22 meeting.

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - a. Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 4:010