



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #78
Thursday, June 5, 2025
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Chair: Ken Schoonover, Chair, Individual member

Kori Allen, Little People of America, Principal

Angeline Aradanas-Hall, ASID, Principal

Tara Barthelmess, NCOSFM, Principal

Gene Boecker, NATO (Cinema United), Principle

Dan Buuck, NAHB, Principal

Kevin Carr, NFPA, Principal

Shannon Chasteen, AEMA, Principal

Paula Cino, National Multifamily Housing Council, Principal

Bill Conner, ASTC, Alternate

Daniel Dain, AIA, Principal

Glenn Dea, Int'l Sign Association, Principal

Tony Gambrall, BHMA, Alternate

Brad Gaskins, NACS, Principal

Alan Gettelman, Individual Member

John S. Gonzalez, ICC (Alternate)

Kim Goss, Accessibility Professionals Association, Alternate

Greg Guarnaccia, Illuminating Engineering Society (Principal)

Cody Gunn, TGT, Alternate

Dennis Hall, CSI, Principal

Dawn Heiderscheidt, AOTA, Alternate

Luisa Janssen, NATO, Alternate

Simon Majarian, SEG, Alternate

Marsha Mazz, United Spinal Association, Principal

Kimberly Paarlberg, ICC, Principal

Barbara Padilla, AHFA Alternate

Jake Pauls, Individual Member

Lucy Pereira, International Sign Association, Alternate

Kenny Peskin, Int'l Sign Association, Alternate

Hope Reed, Alternate New Mexico Governor's Commission on Disability

Kurt Roeper – Builders Hardware Manufacturers Assc. - Principal

Ed Roether, Individual Member
Nathan Roether, United Spinal, Alternate
Pam Schooler, PE, NCOSFM, Alternate
Josh Schorr, US Access Board, Principal
Jessica Schrader, SEGD, Principal
Leslie Shankman-Cohn, ASID, Alternate
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
John Torkelson, Accessibility Professionals Association, Principal
Nicole White, RESNA, Alternate
Richard Williams, WABO Alternate
R Duane Wilson, ASTC, Principal
Scott J Windley, HUD, Alternate

Interested parties:

Hoyt D Jeter, Principal Engineer, City of Tacoma
Tami Kump, AIA, Knothe Bruce Architects
Ben Perreault, Bradley Company
Jeff Yanke, Evan Terry Associates

A. Logistics

- 1) Minutes for 5-22-2025, Agenda for 6-5-2025 were approved
- 2) Work groups –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, Dec. 12, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, 2025
 - Scoping – Wednesdays from 1-2 Eastern; Thru Sept. 24, 2025.

B. Administrative items

- The comments on the 2nd draft are available at <https://www.iccsafe.org/icc-asc-a117-1/>
- Meeting dates for 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 2024.
- Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025
- The June 19, 2025 meeting was cancelled due to conflicts with other conferences and federal holidays. No meeting on July 3, 2025. The next meeting will be July 17, 2025.

C. ICC A117.1 development procedures –

Review of comment received to 2nd draft ballot

D. Review of Proposals:

- Kim Paarlberg reported on the ICC code change process. Deadline for comments is July 15, 2025.
- Karl Aittaniemi reported on the ANSI audit. A response was made to all questions from the auditor. A meeting will be held after July 4th.
- Marsha Mazz reported on the work of the editorial committee regarding edits and figures. There will be an editorial report for the committee. Any editorial comments officially voted during previous meetings will not be included in the report.
- Gene Boecker reported on scoping work group. Working on adult changing tables. Moving to residential later.

The following proposals were discussed during the calls. See the report for any official committee reasons and final actions. Any items remaining on the agenda will roll to the next agenda.

06-28-2021

- 2nd draft Ballot Comment 1 – D during 5-22-2025 meeting
- 2nd draft Ballot Comment 2 – D 19-2-4

07-08-2021

- 2nd draft Ballot Comment 1 – D during 5-22-2025 meeting
- 2nd draft Ballot Comment 2 -AS; editorial modification. 23-1-3
- 2nd draft Ballot Comment 3 – NA during 5-22-2025 meeting

06-13-2021

2-BC1 AS 2-22-4; D 25-1-2 (Kyle Thompson sent in email vote since he was on his phone)

06-25-2021 2-BC1 – AS 25-1-2 during 5-22-2025 meeting

06-29-2021 2-BC1 –AM 16-4-1

06-30-2021(3)

2-BC1 – D 19-2-3
2-BC2 & 2-BC3 – AS 3-19-2; D 20-1-2

06-32-2021

2-BC1 – AS 14-5-4

E. New business – The following was notice during the processing of the committee decisions for this meeting.

F. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - a. Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

G. Adjourn – Meeting was adjourned at 4:00