



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #81
Thursday, August 14, 2025
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members: Gina Hilberry, Chair,

Kori Allen, Little People of America – Principal

Doug Anderson, AHLA, Principal

Angeline Aradanas-Hall, ASID, Principal

Jessica Archer, TGT, Alternate

Billie (Beezy) Bentzen, AERBVI Principal

Kevin Brinkman, NEII, Principal

Dan Buuck, NAHB, Principal

Kevin Carr, NFPA, Principal

Gregory Ceton, PHTA Primary

Shannon Chasteen, AEMA, Principal

Bill Conner ASTC alternate

Daniel Dain, AIA – Principal

Kaylan Dunlap, DREDF Alternate

Tony Gambrall, BHMA – Alternate

Brad Gaskins, NACS, Principal

Alan Gettelman, Individual Member

Jenifer Gilliland, WABO, Principal

John S. Gonzalez: ICC (Alternate)

Kim Goss – Accessibility Professionals Association, Alternate

Greg Guarnaccia, Illuminating Engineering Society (Principal)

Dennis Hall, CSI, Principal

Dawn Heiderscheidt, AOTA Alternate

Luisa Janssen, Cinema United, Alternate

Robert Kelly Montgomery County Principal

Simon Majarian, SEG, Alternate

Carolyn Majowka, VBCOA, Alternate

Marsha Mazz, United Spinal Association, Principal

Eunice Noell-Waggoner, Alternate, IES

Kimberly Paarlberg, ICC, Principal

Barbara Padilla, AHLA, Alternate

Jake Pauls, Individual Member

Lucy Pereira, International Sign Association, Alternate
Eric Powell, NEII – Alternate
Nathan Roether, United Spinal Association, Alternate
Stan Ross NMGCD Principal
Pam Schooler, PE , NC OSFM Alternate
Josh Schorr, US Access Board, principal
Leslie Shankman-Cohn, ASID, Alternate
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Kyle Thompson (PMI) - Principal
John Torkelson – Accessibility Professionals Association, Principal
Nicole White, RESNA, Alternate
Richard Williams, WABO, Alternate
R Duane Wilson, ASTC, Principal
Scott Windly, HUD, Alternate
Mary Winkler, ASSP Alternate

Interested parties:

David Galbo, AIA NCARB, Galbo+Wolf LLC
Hoyt Jeter, Principal Engineer City of Tacoma
Tami Kump, AIA, Knothe Bruce Architects
Ben Perreault, Bradley Company LLC
Jeff Yanke, CASp, Evan Terry Associates
Thomas Zuzik Jr –NOMMA.org

A. Logistics

- 1) Minutes for 7-31-2025, Agenda for 8-14-2025 were approved
- 2) Work groups –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, Dec. 12, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, 2025
 - Scoping – Wednesdays from 1-2 Eastern; Thru Sept. 24, 2025.

B. Administrative items

- The comments on the 2nd draft are available at <https://www.iccsafe.org/icc-asc-a117-1/>
- Meeting dates for 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 2024.
- Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025

- The July 19, 2025 meeting was cancelled due to conflicts with other conferences and federal holidays. No meeting on July 3, 2025. The next meeting will be July 17, 2025.

C. ICC A117.1 development procedures –

Scoping – working on institutional and residential

Editorial – working on drawings; alternate text; final editorial review

I-codes – Posting Sept. 10, Conference Oct. 22-30

ANSI audit – Karl reported

D. Review of Proposals:

The following proposals were discussed during the calls. See the report for any official committee reasons and final actions. Any items remaining on the agenda will roll to the next agenda.

07-06-2021- AS 28 votes – 3%, 80%, 17%- 1-22-5 - fail

07-19-2021AM 33 votes – 85%, 6% 9% - 28-2-3

08-06-2021 – AM 31votes – 87%, 0%, 13% - 27-0-4

09-03-2021 – AS 30 votes – 93%, 0%, 7% - 28-0-2

09-05-2021- AS votes – 30 votes – 16%, 65%, 19% - 5-19-6

D votes - 30 votes - 77%, 7%, 17% - 23-2-5

Modification - 26 – 30%, 56%, 15% (add one negative) - 8-15-4

10-03-2021 – AS 26 votes – 81%, 4%, 15% - 21-1-4

11-14-2021(2)

2-BC1 – AS 27 votes 11%, 70%, 19% - 3-19-5

2-BC2 – AS 25 – 84%, 4%, 12% - 21-1-3

E. New business – The following was notice during the processing of the committee decisions for this meeting.

F. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - a. Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)

3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

G. Adjourn – Meeting was adjourned at 3:40.