



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #83
Thursday, Sept. 25, 2025
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members: Chair: Ken Schoonover, Individual

Kori Allen, Little People of America, Principal

Doug Anderson – AHLA Principal Member

Angeline Aradanas-Hall, ASID, Principal

Jessica Archer, TGT, Alternate

Tara Barthelmess, NC OSFM, Principal

Gene Boecker, Cinema United, principal

Kevin Brinkman, NEII, Principal

Wayne Broadfield, Paralyzed Veterans of America, Principal

Bill Conner ASTC alternate

Daniel Dain, AIA, Principal

Glenn Dea, International Sign Association, Principal

Tony Gambrall, BHMA, Alternate

Brad Gaskins , NACS, Principal

Alan Gettelman, Individual Member

John S. Gonzalez: ICC (Alternate)

Kim Goss, Accessibility Professionals Association, Alternate

Dennis Hall, CSI, Principal

Sandy Hanebrink, AOTA Principal

Dawn Heiderscheidt, AOTA Alternate

Luisa Janssen, Cinema United, Alternate

Simon Majarian, SEG, Alternate

Carolyn Majowka, VBCOA, Alternate

Marsha Mazz, United Spinal Association, principal

Robert Kelly Montgomery County Principal

Jeffrey Munsterteiger, NAHB, Alternate

Kimberly Paarlberg, ICC, Principal

Jake Pauls, Individual Member

Eric Powell, NEII, Alternate

Ed Roether, Individual Member

Nathan Roether, United Spinal Association, Alternate

Stan Ross, NMGC, Principal

Josh Schorr, US Access Board, Principal
Jessica Schrader, SEGD, Principal
Leslie Shankman-Cohn, ASID, Alternate
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Kyle Thompson, PMI, Principal
Sharon Toji, HLAA, Principal
John Rife Torkelson, Accessibility Professionals Association, Principal
Nicole White, RESNA, Alternate
Richard Williams, WABO Alternate
R Duane Wilson, ASTC, principal
Scott Windley, HUD, Alternate
Mary Winkler, ASSP, Alternate

Interested parties:

Amy Carpenter – design4age strategic advisors
Ronald Crouch, AIA – Moseley
Hoyt Jeter, PE, Principal Engineer city of Tacoma
Tami Kump, AIA – Knothe Bruce Architects
Matt Lescher – theACCESSpartnership, lp
Benjamin Matray, NCARB, LEED AP BD+C – CA DSA-HQ ACS
Ben Perreault – Bradley Company, LLC
Brian K. Willis, P.E. - ICC-NTA, LLC

A. Logistics

- 1) Minutes for 9-11-2025, Agenda for 9-25-2025 were approved
- 2) Work groups –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, Dec. 12, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, Oct. 2, 16, 30, Nov. 13, Dec. 11, 2025
 - Scoping – Wednesdays from 1-2 Eastern; thru Dec. 17, 2025.

B. Administrative items

- The comments on the 2nd draft are available at <https://www.iccsafe.org/icc-asc-a117-1/>
- Meeting dates for 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 2024.
- Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, October 9, Nov. 6, 20, Dec. 4, 18, 2025. There will be no meeting on Oct. 23, 2025 due to ICC fall code change hearings.

C. ICC A117.1 development procedures –

Scoping – working on institutional and residential

Editorial – working on drawings; alternate text; final editorial review

I-codes – Posting Sept. 10, Conference Oct. 22-30

D. Review of Proposals:

Editorial –

- An editorial draft report is ready for a discussion with the full committee. However, the Editorial committee has not completed their final review of this report.

The draft does include the approved revisions from the last ballot. New text highlighted in gray. Changes from the editorial committee are in legislative text (strikeout/underline). Comments provide reasons and also indicate where the editorial committee has received specific direction from the full committee from editorial items that were voted on.

E. New business –none

F. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, October 9, Nov. 6, 20, Dec. 4, 18, 2025. There will be no meeting on Oct. 23, 2025 due to ICC fall code change hearings.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

G. Adjourn – Meeting was adjourned at 4:00.