



## **ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES**

**A117.1 Committee Minutes #84  
Thursday, Oct. 9, 2025  
12-4 Eastern**

**Chair:** Ken Schoonover

**Vice-chair:** Gina Hilberry

**Secretariat:** Karl Aittaniemi; [kaittaniemi@iccsafe](mailto:kaittaniemi@iccsafe); 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

**Committee members: Chair:** Gina Hilberry, Vice-Chair, UCP, Principal

Kori Allen, Little People of America, Principal

Doug Anderson, AHLA, Principal

Angeline Aradanas-Hall, ASID, Principal

Gene Boecker, Cinema United principal

Kevin Carr, NFPA, Principal

Gregory Ceton, PHTA, principal

Shannon Chasteen, AEMA, Principal

Bill Conner ASTC alternate

Dan Dain, AIA, Principal

Tony Gambrall, BHMA, Alternate

Alan Gettelman, Individual member

John S. Gonzalez: ICC (Alternate)

Kim Goss, Accessibility Professionals Association, Alternate

Cody Gunn, TGT, Alternate

Dennis Hall, CSI, Principal

Dawn Heiderscheidt, AOTA, alternate

Luisa Janssen, Cinema United, Alternate

Simon Majarian, SEGD, Alternate

Jeffrey Munsterteiger, NAHB, Alternate

Kimberly Paarlberg, ICC, Principal

Barbara Padilla, AHLA, Alternate

Jake Pauls, Individual Member

Lucy Pereira, International Sign Association, Alternate

Kenny Peskin, International Sign Assn, Alternate

Hope Reed, NMGCD Alternate

Nathan Roether, United Spinal Association, Alternate

Jessica Schrader, SEGD

Pat Sheehan, ACB, Principal

Koni Sims, ACB, Alternate

Sharon Toji, HLAA, Principal

Nicole White, RESNA, Alternate

R Duane Wilson, ASTC, Principal

**Interested parties:**

Maggie Calkins, PhD, EDAC, FGSA, SAGE and IDEAS Institute  
Ronald Crouch, AIA - Moseley  
Ramesh Gulatee, Architect, LifeCare Design Studio, LLC.  
Tami Kump, AIA – Knothe Bruce Architects  
Matt Lescher, CASp, RAS, APAC-BE, theACCESSpartnership  
Brian K. Willis, P.E. - ICC-NTA, LLC  
Jeff Yanke, CASp – Evan Terry Associates

**A. Logistics**

- 1) Minutes for 9-25-2025, Agenda for 10-09-2025 were approved
- 2) Work groups –
  - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, Dec. 12, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, Oct. 2, 16, 30, Nov. 13, Dec. 11, 2025
  - Scoping – Wednesdays from 1-2 Eastern; thru Dec. 17, 2025.

**B. Administrative items**

- The comments on the 2<sup>nd</sup> draft are available at <https://www.iccsafe.org/icc-asc-a117-1/>
- Meeting dates for 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 2024.
- Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, October 9, Nov. 6, 20, Dec. 4, 18, 2025. There will be no meeting on Oct. 23, 2025 due to ICC fall code change hearings.

**C. ICC A117.1 development procedures –**

Scoping – working on institutional and residential  
Editorial – working on drawings; alternate text; final editorial review  
I-codes – Posting Sept. 10, Conference Oct. 22-30

**D. Review of Proposals:**

Scoping -

- Gina, Gene and Kim gave general report on the efforts of the scoping committee.
- The Scoping Appendix is being reordered to group items in a cleaner manner, remove redundancy, and address some of the committee questions/concerns.
- Gina then proceeded to show examples of the revisions in the document.

- Koni suggested using distinct characters before and after every strike out and underline. Suggestions for easy removal later were \ and [. Kim to check with Laurie Rich to see if an option has been decided on for all ICC documents.
- Gina explained the purpose of the Appendix – allow for governments to adopt the standard with the Appendix as an alternative to compliance with the ADA.
- This includes provision from IBC, ADA and HUD requirements.
- Definitions in Section 107 are not repeated in the Appendix
- Gina described the general organization – A201 Administrative, A202 Exceptions and general requirements, A203 special uses, A204 existing buildings.
- Gina and then Gene went through each item for committee input and questions. See the file for notes to the scoping work group.

**E. New business –none**

**F. Future meetings:**

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
  - Meeting dates for 2025 are: Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, October 9, Nov. 6, 20, Dec. 4, 18, 2025. There will be no meeting on Oct. 23, 2025 due to ICC fall code change hearings.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittäniemi@iccsafe; 888-422-7233, Ext. 4205

**G. Adjourn – Meeting was adjourned at 4:00.**