



## Meeting Minutes

### April 29, 2023 Board of Directors Meeting

8:30 AM - Eastern Time (US & Canada)

Grand Hyatt Tampa Bay

Tampa, FL

#### Call to Order – President Wich

President Wich called the meeting to order.

#### Roll Call – Secretary-Treasurer Spencer

Secretary-Treasurer Spencer called the roll. A quorum was established with all directors present, listed as follows:

Michael Wich, CBO, President  
Stuart Tom, PE, CBO, FIAE, Vice President  
David Spencer, CBO, CBCO, Secretary-Treasurer  
Cindy Davis, CBO, Immediate Past President  
Jack Applegate, CBO, CPI, CHI  
Michael Boso  
Alan Boswell, MCP, CBO  
Ben Breadmore  
Kris Bridges, MCP, CBO  
Shirley Ellis, CBO  
Ron Hampton, MCP, CBO  
Steve McDaniel, CPCA  
Randy Metz, MPA, EFO, CFO, FM  
Tom Peterson, CBO  
José Roig, CBO, CCEA  
Michael Savage, MCP, CBO, CFPS, CEI-M  
Jim Sayers  
Angie Wiese, PE, CBO

ICC staff members present included CEO Dominic Sims, COO/CFO John Belcik, Executive Vice President and Director of Business Development Mark Johnson, Executive Vice President of Customer Engagement Whitney Doll, General Counsel Mel Oncu, Assistant General Counsel Will Coffman, Senior Vice President of Technical Services Russ Manning, Senior Vice President of Training Matthew Winn, Senior Vice President of Government Relations Gabe Maser, Vice President of Government Relations Dottie Mazzarella, Events and Operations Manager Jessica Franklin, Vice President of Fire and Disaster Mitigation Karl Fipping, and Chief Knowledge Officer Joan O'Neil (remotely).

## **Review and Approval of Agenda – President Wich**

Motion made and seconded to move Agenda Item E6.0 to R10.0. Motion passed unanimously.

### **Consent Agenda (C)**

#### **C1.0 Draft Meeting Minutes**

**C1.1 December 1, 2022 Draft Meeting Minutes**

**C1.2 December 7, 2022 Draft Meeting Minutes**

**C1.3 January 25, 2023 Draft Meeting Minutes**

#### **C2.0 Proposed Chapter Applications**

**C2.1 Eastern Iowa Construction Code Council**

**C2.2 Northeast Sub-Chapter of Building Officials Association of Mississippi**

#### **C3.0 Proposed Audit Committee Recommendations**

#### **C4.0 Proposed Appointment to ICC 825 IS-PSDS Consensus Committee Vacancy**

Motion made and seconded to approve the Consent Agenda. Motion passed unanimously.

### **Regular Session (R)**

#### **R1.0 President's Update (15)**

President Wich provided updates on his recent travels since the December 2022 board meeting, including his trips to the ICC office in Dubai, UAE, the NAHB International Builders Show in Orlando, FL, the Utah Chapter annual meeting, the CALBO annual meeting in San Diego, CA, the World of Modular Event in Las Vegas, NV, and the NCARB board meeting in Sea Island, GA. A comment was made regarding Virginia's win for best off-site construction program.

#### **R2.0 CEO Update (10)**

CEO Sims welcomed the board, staff and guests to the meeting.

CEO Sims provided a brief update on the quarterly enterprise report provided to the Board.

CEO Sims stated that ICC's financial status is in a very good state.

CEO Sims stated that ICC has been accepted as a full member into the TIC Council.

CEO Sims stated that ICC-ES, IAS and NTA are all currently on budget.

CEO Sims provided updates on Technical Services and Center of Focus.

CEO Sims stated that five new ICC standards are under development.

CEO Sims stated the Standards Council of Canada (SCC) has accredited the ICC standards development process.

CEO Sims stated that the ICC Training Dept. had a strong showing at this year's EduCode.

CEO Sims stated that revenue for Digital Codes Premium is up 106% and subscriptions are up 59%.

CEO Sims introduced EVP Customer Engagement Whitney Doll, who provided an overview of this year's Building Safety Month.

CEO Sims introduced COO/CFO Belcik, who provided a financial update.

President Wich provided an opportunity to all guests attending the meeting to introduce themselves.

### **R3.0 Update on Safety 2.0 Initiative (20)**

President Wich introduced CEO Sims, who provided opening remarks to the improvements to the Safety 2.0 Program. He then introduced EVP Customer Engagement Doll, who provided an overview of the upcoming key changes to the program. SVP of Training Winn provided an overview of the training initiatives inherent in the changes to the program.

A discussion ensued regarding the chapter engagement component.

A discussion ensued regarding costs for each student.

A discussion ensued regarding the importance of workplace readiness that this program avails.

A discussion ensued regarding making these tools and benefits easily available for participants.

A discussion ensued regarding making Digital Codes Premium available for PRONTO test takers.

EVP Whitney Doll continued her presentation on the Safety 2.0 program improvements, emphasizing career resources and the mentor program. A discussion ensued regarding connecting partnerships with other organizations that have similar programs.

Motion made and seconded to support the updated Safety 2.0 initiative as presented today. Motion passed unanimously.

### **R4.0 Report of the Ad Hoc Committee on DEI (15)**

President Wich introduced Vice President Stuart Tom, Board liaison to the Ad Hoc Committee on Diversity Equity & Inclusion (DEI), who provided an overview of the recommendations submitted by the DEI Ad Hoc Committee to the Board and the corresponding altered recommended actions from the Executive Committee.

**Motion 1:** Motion made and seconded for the President to create a Board Working Group to update the Code Council's current DEI statement as suggested by the DEI Committee.

A discussion ensued regarding the Board's future approval of such a statement.

A discussion ensued regarding discussing the financial impact of each motion presented within this item.

Motion passed unanimously.

**Motion 2:** Motion made and seconded to direct staff to conduct a survey of Code Council members and stakeholders on diversity, inclusion, and belonging in the membership association to inform the Board in future decision-making.

A discussion ensued regarding the topics not included within the survey, including hearing impediments and color blindness.

A discussion ensued regarding obtaining a proper sample of the membership such that the survey responses properly reflect the ICC membership.

A discussion ensued regarding how the survey is written, who will approve the questions, and how ICC should address issues unearthed within chapters through the survey.

A friendly amendment was proposed and accepted to the motion on the table to subject the proposed survey questions to board review and approval.

Motion passed with Immediate Past President Davis voting against the motion.

**Motion 3:** Motion made and seconded to direct staff to update the mentor program as presented in the 2023-25 Safety 2.0 plan and develop a communications campaign to promote its uptake. Motion passed unanimously.

**Motion 4:** Motion made and seconded to direct staff to provide training to all Code Council committee and council chairs related to the updated ICC DEI statement and the chair's role in fostering an inclusive atmosphere. A friendly amendment was proposed and not accepted to the motion on the table to include Chapter Presidents within this training. A discussion ensued regarding the financial range this DEI initiative will likely fall into. Motion passed unanimously.

**Motion 5:** Motion made and seconded to direct staff to increase the visibility of the diversity of our industry through pictures and stories in our public communications. In addition, the Code Council will celebrate the industry's diversity through building safety related campaigns such as Women in Construction Week. Motion passed unanimously.

The board recessed for ten minutes.

## **R5.0 Digital Information Update (15)**

CEO Sims introduced Chief Knowledge Officer Joan O'Neil, who attended the meeting remotely and provided a Digital Solutions Q1 Update. A discussion ensued regarding the influx in revenue and subscriptions and the framework of and risks associated with QR codes. A discussion ensued regarding the noticeable collaboration between the digital strategy team and other ICC business units and strategic partners. A discussion ensued regarding proper customer service to support these new digital offerings.

## **R6.0 FSMC Request to Form Ad Hoc Committee on Lithium-Ion Batteries and Energy Storage Systems (20)**

President Wich introduced CEO Sims, who then introduced Karl Fippinger, Vice President of Fire and Disaster Mitigation, who provided a presentation highlighting issues associated with lithium-ion batteries and energy storage systems. Director Metz further elaborated on the issue.

Motion made and seconded to direct staff to develop a charge and scope for an ad hoc committee for Board approval at the July board meeting. A discussion ensued regarding whether to appoint an ad hoc committee or develop the charge and scope for such committee first. A discussion ensued regarding what should or should not be accounted for in any proposed committee scope. A discussion ensued regarding sending the matter to the CP Review Committee to review CP-7 for any necessary revisions to ensure an efficient order of proceedings with respect to the committee appointments and development of scope. Motion passed with Directors Boso and Hampton voting against the motion.

### **R7.0 2022 Group B Cycle Validation Report (10)**

President Wich introduced SVP Tech Services Manning, who provided an overview of the 2022 Group B Cycle Validation Report.

Motion made and seconded to approve the 2022 Validation Committee report certifying the results of the Online Governmental Consensus Vote/confirmation of a valid voting process for the 2022 Group B Code Development Cycle in accordance with Section 13.1 of CP-28. Motion passed unanimously.

### **R8.0 Update on 2024-26 Code Cycle Committee Application Process (15)**

President Wich introduced SVP Tech Services Manning, who provided an overview of the updates that will be proposed in the future within the code cycle committee application process. A discussion ensued regarding allowing committee applicants to apply into a queue at any time versus being subject to a call for committees application window and deadline.

### **R9.0 Update on SCC Accreditation (10)**

President Wich introduced SVP Tech Services Manning, who provided an update on ICC's Standards Council of Canada (SCC) accreditation.

### **R10.0 Developing Cost Impact Guidance for Codes (15) (Moved from E6.0)**

President Wich introduced SVP Tech Services Manning, who provided an overview of the future proposed updates to CP-28 that ICC staff is in the process of developing that will support the 2024-2026 code update process.

A discussion ensued regarding when cost estimates will take place – prior to or during the hearing process – and the level of detail and type of information in the cost-impact guides.

Motion made and seconded to enter into Executive Session. Motion passed unanimously. All guests and non-essential staff exited the meeting.

### **Executive Session (E)**

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**Adjournment**