



Meeting Minutes

December 2023 Board of Directors Meeting

12/08/2023 | 08:30 AM - Central Time

Mahogany Bay Resort & Beach Club

San Pedro, Belize

Call to Order

President Tom called the meeting to order.

Roll Call

Secretary-Treasurer Boso called the roll. A quorum was established with all but one director present:

Stuart Tom, PE, CBO, FIAE, President

David Spencer, CBO, CBCO, Vice President

Mike Boso, Secretary-Treasurer

Michael Wich, CBO, Immediate Past President

Jack Applegate, CBO, CPI, CHI

Ben Breadmore

Kris Bridges, MCP, CBO

Ron Clements – *absent (excused)*

Shirley Ellis, CBO

Ron Hampton, MCP, CBO

Andre Jaen, MCP, CBO, CSP

Steve McDaniel, CPCA

Randy Metz, MPA, EFO, CFO, FM

José Roig, CBO, CCEA

Michael Savage, MCP, CBO, CFPS, CEI-M

Jim Sayers

Blake Steiner, CBO

Angie Wiese, PE, CBO

ICC staff members present included CEO Dominic Sims, COO/CFO John Belcik, Executive Vice President of Customer Engagement Whitney Doll, General Counsel Jordana Rubel, Deputy General Counsel Will Coffman, Senior Vice President of Technical Services Russ Manning (virtually), Events and Operations Manager Jessica Franklin, Executive Vice

President of Content and Services Mark Johnson, and VP of IT Infrastructure and Operations Marcin Michalek.

Review and Approval of Agenda

Motion made and seconded to approve the Agenda as presented. Motion passed unanimously.

Consent Agenda (C)

C1.0 Draft Meeting Minutes:

C1.1 October 7, 2023 Meeting

C1.2 November 14, 2023 Teleconference Meeting

C2.0 Membership Council Governing Committee Election Ratification

C3.0 Chapter Application: Permit Technicians Association of Connecticut

C4.0 Sunsetting and Withdrawal of PINS for ICC 1420 Standard for Design and Evaluation of Dynamic Evacuation Systems in Buildings

C5.0 Proposed FCAC Appointment Replacement

C6.0 Proposed IT Services Contract Award – SWK Technologies

Motion made and seconded to approve the Consent agenda. Motion passed unanimously with Director Jaen abstaining from the action on Item C2.0.

Regular Session (R)

R1.0 President's Update (15)

President Tom provided an update on his recent travels, including the New Board Member Orientation and Budget Committee meetings in Birmingham, AL.

President Tom discussed upcoming council policy review issues.

President Tom discussed the deadline extension to submit appeals.

President Tom thanked EVP of Customer Engagement Whitney Doll and Events and Operations Manager Jessica Franklin for their work in putting together the week's logistics.

President Tom discussed the Executive Committee's meeting with Belize officials.

R2.0 CEO Update (10)

CEO Sims discussed ICC staff's ongoing activities, including staff presence at COP28 in Dubai, new Digital Codes Premium tools, and the engagement of an MOU with the EPA.

CEO Sims mentioned a potential purchase of a group of standards.

CEO Sims discussed the 2025 annual conference in Long Beach, CA.

CEO Sims discussed ICC's sponsorship of the American Plumbing Story series.

CEO Sims discussed a letter received from the US Chemical Safety Board regarding exiting from catwalks.

CEO Sims discussed staff's continued efforts toward the passing of the Pro Codes Act.

CEO Sims discussed ICC's efforts devoted to federal funding.

R3.0 Presentation on New Member Resources (15)

President Tom introduced CEO Sims, who in turn introduced EVP of Customer Engagement Whitney Doll, who provided an overview of upcoming new member resources.

A discussion ensued regarding first availability of these new resources and the multiple functions and information they maintain.

A discussion ensued regarding how information will be collected and from what sources as part of the new membership databases.

R4.0 Proposed Revisions to Membership Council Governing Documents (20)

President Tom introduced CEO Sims, who in turn introduced EVP Doll, who provided an overview of the proposed revisions to the CP-9 – Members & Committees and dissolution of CP-30 – Major Jurisdictions Committee. This was a follow up item responsive to a Board action at its July 2023 meeting.

Motion made and seconded to approve the proposed recommendations:

1. Approve draft revisions of Council Policy CP#9-04, integrating relevant language from Membership Council Charters and Council Policy CP#30-08 (Major Jurisdiction Committee)
2. Sunset Membership Council Charters
3. Sunset Council Policy CP#30-08
4. Establish an effective date of January 1, 2024, for all actions above.

A discussion ensued regarding the Major Jurisdiction Committee's concerns with respect to these revisions.

Friendly amendment proposed to revise Section 3.2.16.1 of CP-09 to add "by ICC CEO" to the end. Friendly amendment accepted.

Friendly amendment proposed to revise Section 3.2.17 of CP-09 to read, "ICC shall provide support as necessary as directed by the CEO to operate efficiently and effectively". Friendly amendment accepted.

A discussion ensued regarding online elections with respect the membership council governing committees.

A discussion ensued regarding Section 3.2.12.3 of CP-09, which addresses the amount of times the membership councils should meet and whether a minimum required number of meetings should be established.

Friendly amendment made to add Section 3.2.12.3 to CP-09 to state that the minimum number of meetings shall be four (4). Friendly amendment accepted.

A discussion ensued regarding whether a minimum meeting requirement is necessary.

A discussion ensued regarding section 3.2.6.2 of CP-09. and whether a clarification on what is a "closely aligned organization as determined by ICC".

Amended motion passed unanimously.

R5.0 Review of DEI Survey Results (15)

President Tom introduced EVP Doll, who provided background on the DEI Survey Results.

A discussion ensued regarding interpretation of the survey results.

R6.0 Proposed Revisions to CP-28 Clarifying How Comments from CAH Will Be Processed (15)

President Tom introduced CEO Sims and SVP of Tech Services Russ Manning, who provided background information on these proposed revisions. Motion made and seconded to approve the proposed revisions to CP-28. Motion passed unanimously.

R7.0 Review of Guidance Document on CP-28 Cost Impact Statement (20)

President Tom introduced CEO Sims and SVP of Tech Services Russ Manning, who provided background information on the cost impact guidance document.

Director McDaniel, Chairman of the CP Review Committee, provided background on the Committee’s proposed revisions to CP-28 – Code Development, which removes the requirement to provide life cycle cost estimates.

Motion made and seconded to approve the proposed revisions to CP-28 – Code Development, which removes the requirement to provide life cycle cost estimates.

Motion passed unanimously.

A discussion ensued confirming that the guidance document will be updated to reflect necessary changes responsive to the Board’s resolution.

R8.0 Proposed Board Co-Liaisons to Ad Hoc Committee on Batteries and Energy Storage (5)

President Tom discussed his proposed co-liaisons to the Ad Hoc Committee on Batteries and Energy Storage. Motion made and seconded to approve Directors Metz and Hampton as co-liaisons. Motion passed unanimously with Director Hampton abstaining from the vote.

The Board recessed for five minutes.

A discussion ensued regarding whether the Board should have final approval of the cost impact guidance document after all revisions are incorporated.

Motion made and seconded to enter Executive Session. Motion passed unanimously.

Executive Session (E)

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Adjournment

Motion made and seconded to adjourn. Meeting adjourned at 3:30 PM CST.