



Building a Strong Foundation,
Leading a Resilient Future

MEETING MINUTES

INTERNATIONAL CODE COUNCIL, INC.

BOARD OF DIRECTORS MEETING

MARCH 26, 2022

ROCHESTER, NY

8:30 AM EST

MEETING AGENDA

1.0 CALL TO ORDER – President Davis

President Cindy Davis called the meeting to order.

2.0 ROLL CALL ESTABLISHMENT OF A QUORUM – Secretary/Treasurer Tom

Secretary/Treasurer Tom called the roll. A quorum was established with all directors present. ICC Family of Solutions staff members present included CEO Dominic Sims, COO/CFO John Belcik, Executive Vice President & Director of Business Development Mark Johnson, Chief Knowledge Officer Joan O’Neil, Executive Vice President of Communications and Strategic Initiatives Whitney Doll, Senior Vice President of Tech Services Mike Pfeiffer, General Counsel Mel Oncu, Assistant General Counsel Will Coffman, Vice President of Training & Education Matt Winn, Vice President of Innovation and Executive Director of Alliance for National & Community Resilience (ANCR) Ryan Colker, ICC Community Development Solutions, LLC General Manager Dan Foster, General Code, LLC Vice President of Operations Jeff Wight, and ICC NTA, LLC President David Tompos.

	Present	Absent
Cindy Davis, CBO, President	X	
Michael Wich, CBO, Vice President	X	
Stuart Tom, PE, CBO, FIAE, Secretary-Treasurer	X	
Greg Wheeler, CBO, Immediate Past President	X	
Michael Boso	X	
Alan Boswell, MCP, CBO	X	
Ben Breadmore	X	
Kris Bridges, MCP, CBO	X	
Jim Brown, CBO, CFPS	X	
Shirley Ellis, CBO	X	
Ron Hampton, MCP, CBO	X	
Steve McDaniel, CPCA	X	

Randy Metz, MPA, EFO, CFO, FM	X	
Tom Peterson, CBO	X	
Michael Savage, MCP, CBO, CFPS, CEI-M	X	
Jim Sayers	X	
David Spencer, CBO, CBCO	X	
Angie Wiese, PE, CBO	X	

3.0 REVIEW AND APPROVE AGENDA – President Davis

Motion made and seconded to remand agenda item R4.3 back to the CP Review Committee with the instruction to return to the Board of Directors with a recommendation. Motion passed unanimously.

Motion made and seconded to approve the agenda as modified. Motion passed unanimously.

CONSENT AGENDA (C)

C1.0 APPROVAL OF MEETING MINUTES:

C1.1 DECEMBER 10, 2021 MEETING MINUTES

C1.2 JANUARY 26, 2022 TELECONFERENCE MEETING MINUTES

C2.0 SUNSET THE BOARD COMMITTEE ON LONG TERM CODE DEVELOPMENT PROCESS (LTCDP)

C3.0 ANCR BOARD OF DIRECTORS APPOINTMENTS

C4.0 APPOINTMENTS TO ICC 605 STANDARD FOR RESIDENTIAL CONSTRUCTION IN REGIONS WITH WILDFIRE HAZARD

Motion made and seconded to approve the Consent Agenda. Motion passed unanimously.

REGULAR SESSION (R)

R1.0 PRESIDENT’S UPDATE (15)

President Davis provided a presentation on her recent trip to Dubai alongside Vice President of Global Services Judy Zakreski, which included visits with multiple ICC partners and stakeholders.

R2.0 CEO UPDATE (10)

President Davis introduced CEO Dominic Sims, who provided updates to the Board on the following:

- CEO Sims recognized the four Master Code Professionals currently sitting on the board.

- CEO Sims stated that ICC senior managers will be working hard to involve ICC's members in furtherance of this year's theme – Reengagement of the Members
- CEO Sims recognized Dan Foster, General Manager of ICC Community Development Solutions, LLC, for CDS's award as Laserfiche's top reseller.
- CEO Sims discussed yesterday's open house at the General Code office.
- CEO Sims played the video of Ron Clements, the recipient of the 2020 Emory R. Rodgers Leadership in Building Safety Fellowship.

President Davis provided an opportunity for members of the public and ICC staff to introduce themselves to the Board.

R2.1 ANNUAL CONFERENCE REVIEW (10)

President Davis introduced Executive Vice President of Communications and Strategic Initiatives Whitney Doll, who provided an update on the ICC annual conference strategy review.

A discussion ensued regarding the number of annual conference surveys completed that were circulated to the membership.

R2.2 MYICC PROFILE DATA (10)

President Davis introduced Executive Vice President of Communications and Strategic Initiatives Whitney Doll, who provided an overview of the membership survey results on the myICC profile.

A discussion ensued regarding the industry selection within the survey.

A discussion ensued regarding what questions may be added or removed to this ongoing survey to accurately reflect who the membership is and what the industry priorities are.

R3.0 SUBSIDIARY AND DEPARTMENTAL BUSINESS UPDATES:

CEO Sims introduced the ICC senior management team to provide updates on their departments.

R3.1 ICC BUSINESS PRODUCTS DEVELOPMENT (10)

Executive Vice President and Director of Business Development Mark Johnson provided an update on the business development department.

A discussion ensued regarding the use of digital codes within Pronto.

A discussion ensued regarding tracking user demographics within Pronto.

A discussion ensued regarding pricing for small jurisdictions for digital codes subscriptions.

A discussion ensued regarding the success rates of different Pronto exams.

A discussion ensued regarding ICC's publishing relationship with General Code.

A discussion ensued regarding Pronto's continuing education hours.

R3.2 ICC DIGITAL PRODUCTS (10)

CEO Sims introduced Chief Knowledge Officer Joan O'Neil, who provided an update on ICC Digital Products.

Executive Vice President & Director of Business Development Johnson provided an overview of digital licensing.

A discussion ensued regarding the competition for licensing.

A discussion ensued regarding encouraging the membership's use of digital products versus printed books.

CEO Sims discussed the importance and team effort of the digital transformation.

A discussion ensued regarding the development of a more digital-friendly bookstore/marketplace.

R3.3 ICC NTA, LLC (10)

CEO Sims introduced ICC NTA, LLC President David Tompos, who provided an update on ICC NTA, LLC activities.

A discussion ensued regarding modernizing industrialized building codes across states.

A discussion ensued regarding making the ICC NTA, LLC lab beneficial to the membership in the form of training.

A discussion ensued regarding state adoption of modular standards.

A discussion ensued regarding the different types of inspections – virtual and in-person – conducted by ICC NTA, LLC.

The board recessed for a ten-minute break.

R3.4 GENERAL CODE, LLC (10)

CEO Sims introduced Jeff Wight, Vice President of Operations at General Code, LLC, who provided an overview of General Code and an update on its current activities.

A discussion ensued regarding General Code's near perfect customer retention rate.

R3.5 ICC COMMUNITY DEVELOPMENT SOLUTIONS, LLC (10)

CEO Sims introduced Dan Foster, General Manager of ICC Community Development Solutions, LLC (ICC CDS), who provided an update on ICC CDS and Muncicity activities.

A discussion ensued regarding advertising within the Muncicity software.

A discussion ensued regarding the efforts of Inspected.com with respect to remote virtual inspections.

R3.6 WINN'S CAREER EDUCATION (10)

CEO Sims introduced Matt Winn, Senior Vice President of Training & Education, who provided an update on the Learning Center and ICC's training and education initiatives.

A discussion ensued regarding the future plans and enthusiasm needed for the Training & Education department.

A discussion ensued regarding modernizing the current training materials.

A discussion ensued regarding the current staff within the Learning Center.

A discussion ensued regarding engaging contractors in code training.

President Davis thanked all staff for their thorough updates and presentations.

R4.0 COUNCIL POLICY REVIEW COMMITTEE RECOMMENDATIONS (VICE PRESIDENT WICH):

R4.1 PROPOSED REVISIONS TO CP-7 – MEMBERS AND COMMITTEES (15)

President Davis introduced Vice President Michael Wich, who provided background information on the CP Review Committee's evaluation of the proposed ethics policy as presented by the Board Committee on the Long-Term Code Development Process (LTCDP). This review resulted in a review of all of ICC's ethics-related policies across the company. In consideration of this review, the Committee voted to not approve the LTCDP-proposed ethics policy and approved revisions to CP-7 to impose disclosure requirements upon all participants in all ICC committee meetings.

Standing motion seconded.

A discussion ensued regarding removal of the notice requirement within CP-7.

Standing motion passed unanimously.

R4.2 PROPOSED CP-50 – ANTITRUST COMPLIANCE GUIDELINES (5)

Vice President Wich discussed the CP Review Committee’s recommendation to convert the internal Antitrust Compliance Policy, Procedure & Guideline (PPG) into a Council Policy for more visibility. General Counsel Mel Oncu elaborated on this initiative.

Standing motion seconded. Motion passed with Director McDaniel voting against the motion.

~~———— R4.3 BOARD DISCUSSION ON CP 48 – COMPLIANCE CODE ACTION ———— COMMITTEE (15)~~

This item was struck from the Agenda and remanded back to the CP Review Committee with the instruction to develop a recommendation for the Board.

R5.0 PROPOSED TECHNICAL TRAINING PROGRAM PARTNERSHIP (10)

CEO Sims introduced Executive Vice President of Communications and Strategic Initiatives Whitney Doll, who provided an overview of the proposed technical training partnership with the Building Talent Foundation.

Motion made and seconded to approve a \$100,000 unbudgeted expenditure for the Building Talent Foundation collaboration.

A discussion ensued regarding which of ICC’s current Safety 2.0 programs would be supported by the Building Talent Foundation.

A discussion ensued regarding the future of this program from a budgeting perspective.

A discussion ensued regarding ICC’s responsibilities as part of the collaboration.

Motion passed unanimously.

R6.0 UPDATE ON BUILDING SAFETY & SECURITY COMMITTEE (DIRECTOR WIESE) (10)

President Davis introduced Director Wiese, who provided an update on the work of the Building Safety & Security Ad Hoc Committee, and stated that the intent is to have one

more meeting before sunsetting this committee and providing ICC staff with the committee-developed report.

R7.0 DISCUSSION ON OGCV VOTING OPTIONS (DIRECTOR MCDANIEL) (10)

President Davis introduced Director McDaniel, who discussed the concept to not allow code change proposals to be voted on by the ICC membership as part of the Online Governmental Consensus Vote (OGCV) if they have been disapproved at the first and second Committee Action Hearings and disapproved at the Public Comment Hearing.

A discussion ensued regarding whether this inhibits the inclusiveness component of the code development process.

A discussion ensued regarding how many proposals may not be provided to the members for their vote.

A discussion ensued regarding the next steps for this item.

Motion made and seconded to enter Executive Session. Motion passed unanimously.

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6.0 ADJOURNMENT

Meeting adjourned at 5:45 PM EST.