



Join the First Preventers Team

Permit Technicians are part of the “First Preventers” team, those many unheralded and mostly unknown construction safety officials who work in building safety and fire prevention departments to prevent harm by ensuring compliance with building safety codes before a disaster occurs. First Preventers are an essential part of the public safety equation.

Permit technicians play a critical role in the building industry. As part of a team working alongside code officials, inspectors and plan reviewers, they ensure that all types of construction—whether residential or commercial, indoors or outdoors—are built based on the International Codes®.

Building codes make a big difference in everyday life. From ensuring the integrity of steel girders on 50-story buildings, to provisions for fences and alarmed gates around pools, to properly placed smoke alarms within a building for fire safety, codes were developed to ensure that buildings and communities are as safe as possible.

Advance Your Career!

For more information about building safety codes and local requirements, contact your local building department at:



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1-888-ICC-SAFE (422-7233) | www.iccsafe.org

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People Helping People Build a Safer World™



A CAREER AS A PERMIT TECHNICIAN

Improve building and public safety—
join the Team of First Preventers

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Permit Technician: A Rewarding Career

It is a very rewarding, responsible and secure occupation that offers excellent benefits, wages and many career advancement opportunities. But it also provides something many jobs don't—the pride in knowing that doing your job helps improve public safety. Permit technicians are a valuable asset to any code official and building department, and play a big role as First Preventers.

KEY RESPONSIBILITIES

Permit technicians address issues such as structural stability, fire safety, electricity, energy efficiency, exits, sanitation and more. They are often the first contact customers have with a building department. This first (and lasting) impression means that it is very important to always be professional, helpful and courteous.

Permit technicians educate customers about why building permits and codes are important in ensuring that homes and other buildings are as safe as possible. Permit technicians also help customers understand the permit process and the meaning of codes related to their projects. At times they need to be mediators between the public and the code agency, helping work towards a win-win solution.



Permit technicians review plans and applications for completeness prior to plan review, calculate valuations and permit fees, and issue permits. They also become well versed in building codes and construction terminology, and learn to interpret and implement various building codes and standards.

GREAT CAREER, GREAT BENEFITS

Permit technicians generally work in building, planning and engineering departments. Although they are usually employed by government agencies, some large contractors, architects and engineers employ permit technicians to track the permit process for their business.

Actual roles are different depending upon on the size of the community. In smaller communities, one person usually has multiple responsibilities, whereas in larger communities different technicians may be assigned specialized responsibilities.

Not only is a career as a permit technician rewarding and fulfilling, but earnings in the construction industry are highly competitive with those of other industries. Benefits vary by employer, but many include paid vacations and holidays, medical and life insurance, sick leave, and a retirement or pension program.

APPLYING AND ADVANCEMENT OPPORTUNITIES

A high-school diploma or the equivalent is the minimum requirement to apply for the position. Employers are usually more inclined to hire an individual who already has an International Code Council® permit technician certification.

Code Council® certification greatly improves the chances for a higher paying, more responsible position. Once certified, permit technicians have a better chance for advancement to plan reviewer, inspector or code official.

Code Council permit technician chapters can also provide support, education and training opportunities to assist someone beginning a new career as a permit technician.

GETTING STARTED

For more information on how to become a professional International Code Council certified permit technician and maximize your career, or to locate a Code Council permit technician chapter in your area, visit our website at www.iccsafe.org.

For specific job opportunities and employment requirements in your area, contact your local city, county, state or federal government agencies, any state or federal Department of Labor, or local libraries or colleges.