



International Code Council

SECOND COMMITTEE MEETING MINUTES

Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP)

(pending committee approval)

The second meeting of the ICC Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP) was convened on January 19, 2022 to continue the process of developing the ICC 1210 standard. The teleconference meeting was conducted through Webex.

1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 2:02 pm CT and welcomed all committee members and ICC staff. Committee meetings are open to the public in accordance with ICC policy. All meeting participants were urged to read the ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct. These documents are on ICC’s website under Corporate Governance.

- b. Quorum and membership review:

Mr. Aittaniemi called the roll of the IS-OSMEP with the following members registering attendance. Mr. Aittaniemi noted that 6 of 11 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.

NAME	2021 IS-OSMEP COMMITTEE MEETING			
	intro 11/17/2021	#1 12/15/21	#2 01/19/22	#3 02/09/22
Amit Ghosh [h]	X	X	X	
Jon Hannah-Spacagna [d]	X	X		
Christopher Jensen [c]	X	X	X	
Kevin Kalakay [h]		X	X	
Lawrence Kotewa [d]	X	X	X	
Kimberly Llewellyn [a]	X	X	X	
Andie Lorenz [h]	X	X	X	
James Morse [b]	X	X	X	
Shanti Pless [c]	X	X	X	
Ralph Tavares [d]	X			
Jeremy Zeedyk [b]	X			
TOTAL	10/11	9/11	8/11	

- c. The agenda was approved for the meeting.
- d. The minutes of the previous meeting were approved.

2. Update on Work Groups organization:

Mr. Aittaniemi noted that the work groups table that lists the individual work groups and associated participants. All interested parties are encouraged to participate and can contact Karl Aittaniemi to join.

A scoping statement for each work group is required and was discussed by the committee. Some points for consideration were:

- Compliance to provisions in the code may not be straight forward in the off-site projects.*
- Elements of the code must be met at the final job-site with parallel processes in place to inspect individual components in the mechanical pod at the factory.*
- Requirements in IECC, IPC, NEC, IRC regarding air tightness, pressure testing, connections for individual components.*

Chairman Ghosh suggested a review of ICC 1200 & 1205 to develop proposed work group scoping statements.

3. Initial draft development:

Committee members have full access to the OSMEP OneDrive. Interested Parties will have access to their individual work group folders.

Mr. Aittaniemi reminded the committee that the verbiage content of the initial draft should follow the code wording guideline to reduce editing time if possible. At the point when the committee is comfortable with the initial draft, posting for the public ANSI review period would ensue.

4. Next Meeting: February 9, 2022 @ 2 PM CT as per the three week interval. The agenda will posted on the committee webpage prior to the meeting.

5. Other Business:

None

6. Action Items & Adjournment

The action items from the meeting were summarized as follows:

<i>Prepare work group scope statement drafts for 2/9/22 meeting</i>	<i>Committee</i>

With no other questions or comments before the committee Mr. Ghosh adjourned the meeting at 3:22 pm CT.