



International Code Council

TWENTIETH COMMITTEE MEETING MINUTES

Off-Site Construction Tiny Houses Standard Consensus Committee

(IS-OSMTH)

(Committee approval pending)

The twentieth meeting of the ICC Off-Site Construction Tiny Houses Standard Consensus Committee (IS-OSMTH) was convened on May 15, 2025 to continue the process of developing the ICC 1215 standard. The teleconference meeting was conducted through Teams.

1. Meeting Opening

a. Opening remarks, objective of the meeting, and housekeeping:

ICC staff member, Karl Aittaniemi called the meeting to order at 2:02 pm CT and welcomed all committee members and ICC staff. This twentieth meeting of the committee is open to the public in accordance with ICC policy. All meeting participants were urged to read the ICC Code of Ethics, section 5.1.10 Representation of Interests in Council Policy (CP) #7 and CP #50 Antitrust provisions in the spirit of code of conduct. These documents are on ICC's website under Corporate Governance.

b. Quorum and membership review:

Mr. Aittaniemi called the roll of the IS-OSMTH with the following members registering attendance. Mr. Aittaniemi noted that 9 of 17 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.

NAME	2024 IS-OSMTH COMMITTEE MEETING			
	#17 03/19/25	#18 04/02/25	#19 04/16/25	#20 05/15/25
Alex Ontiveros Aguilar [d]	X		X	X
Chase Browning [a]	-	-	-	
Mike Cheatham [b]	X	X	X	X
Zack Giffin [f]	X	X	X	X
Joshua Harmon [d]	X	X	X	X
Caleb Knowles [a]	X	X	X	X
Vina Lustado [d]	X			
Tracy Manchego-Baker [d]	X	X	X	X
Bill McKinney [h]				X
Nick Mosely [a]	X	X	X	X
Jon Paradine [h] chair	X	X	X	X
Sam Albrecht [h]	-	-	-	X
Jay Richards [h]	X	X	X	
Matt Rozzell [h]				
Abby Shank [d]	X	X	X	X
David Tompos Sr [c]	X	X		X

Alaska Wagoner [f]	X	X	X	
Brad Wiseman [d] v chair	X	X	X	X
TOTAL	13/17	12/17	12/15	13/17

Note: Chase Browning has replaced Thomas Campbell on the committee.
Sam Albrecht has replaced Dena Paschke on the committee.
Vina Lustado has resigned from the committee. Staff is working to appoint a replacement.

Josh Harmon joined the meeting at 2:24 pm CT
Bill McKinney joined the meeting at 2:46 pm CT
David Tompos Sr. joined the meeting at 3:14 pm CT
Abby Shank left the meeting at 3:30 pm CT
Sam Albrecht left the meeting at 3:33 pm CT

- c. The previous meeting minutes for the 18th and 19th meetings were approved.

2. ICC Standard Development Process & Policies:

An ICC webpage has been created for the [off-site construction](#) committees and public to view the latest news, meeting notices, meeting minutes and working documents for the public to view. Minutes are also posted to the committee OneDrive folder.

3. Discussion of public comments:

Mr. Harmon updated the committee that WG1 has completed addressing comments 01-17-24, 02-05-24 and 02-06-24 as noted in the input agenda. The results will be available for discussion at the June 4, 2025 meeting.

Comment 02-03-24 was reintroduced to the floor and explained by Mr. Jeffrey Munsterteiger of NAHB to address committee questions on the proposed definition changes. After discussion, the committee agreed to split all the remaining definitions to be voted on separately.

Unless otherwise noted, the order of discussion of the public input comments will be as per the matrix in the public input agenda. The comments under consideration were the result of a 30-day posting of the initial draft to solicit input from interested parties which concluded on Nov 15, 2024.

The public input agenda will reflect the committee action to date and will be posted to the committee OneDrive and committee webpage for public consumption. ICC is migrating to the SharePoint platform for file sharing in lieu of the current OneDrive platform. The migration has been completed and participants will be receiving a link to access the documents shortly. In the meantime, the OneDrive platform will remain operational such that both platforms may be used for a period of time.

Work group activities will resume for comments that are assigned to the respective work groups for recommendation back to the main committee. Refer to the public input agenda for which comments that are pending adjudication by the committee.

Next Meeting: The next meeting will be on Wed June 4, 2025 and then bring the committee back to the typical two-week Wednesday meeting cadence.

- ## 4. Other Business:
- There was a request to discuss the results of the April 2025 ICC Committee Action Hearings as it relates to referencing the ICC 1215 standard in the I-codes. This topic will

be addressed at the next meeting after voting has concluded on the Chassis definition in comment 02-03-24.

5. Action Items & Adjournment

The action items from the meeting were summarized as follows:

With no other questions or comments before the committee Mr. Paradine adjourned the meeting at 4:04 pm CT.