



**Fire Service Membership Council Governing Committee
Sheraton Memphis Downtown Hotel – Memphis, Tennessee
Meeting Minutes – Saturday-Sunday, April 18-19, 2015**

IFCC Members	Present	Absent	IFCC Members	Present	Absent
Fulton Cochran – Chair	X		Jackie Gibbs		X
Scott Adams – Vice Chair	X		Ernie Misewicz		X
Robert Barnett		X	Kelly Nicoletto	X	
Sean DeCrane	X		Marc Sampson	X	
Ronny Coleman		X	Jeff Shapiro	X	
Tonya Hoover		X	Michael Sinsigalli		X
Rick McCullough		X	Gary West	X	
George Michehl	X		Jim Yates		X
Richard Miller	X		Adolf Zubia	X	
Staff					
Richard Hauffe	X		Mel Cosgrove	X	
Michelle Porter	X		Shawn Martin	X	
Eileen Prado (SRCC)	X		Barry Johnson (ICC-ES)	X	
Guests					
Rich Truitt (Board Liaison)	X		Dwyane Gariss	X	
Jerry Mallory	X		Dominic Sims	X	
Ayla Jefferson	X		Jim Tidwell	X	

- I. Call to Order by Chairman Fulton Cochran at 8:02 a.m. Central on Saturday, April 18, 2015, with Roll Call (above).

Chairman Cochran noted the recent passing of Glenn Gaines and requested prayers and condolences for his family and acknowledged Glenn’s lifetime professional dedication and achievements. He also welcomed guests Ayla Jefferson and Jim Tidwell.

- II. Staff update

Rick Hauffe noted the recent resignation of Bruce Johnson, ICC Government Relations Vice President and National Fire Service Activities Director. Johnson took a position with United Laboratories and would be working from his home office on Long Island.

Chairman Cochran introduced ICC GR Senior Regional Manager Mel Cosgrove who was sitting in for Bruce Johnson at the FSMC Governing Committee meetings. He noted Cosgrove is considered the “father of the CACs and regional workshop system,” having been an ICC supporter when Cosgrove served with the South Eastern Conference of IAFC. Cosgrove had recently announced he would be retiring in May 2015.

Adolf Zubia expressed concern about the replacement of key ICC staff who have had influence with the fire service community. Sean DeCrane said it would be important for the Governing Committee to have a discussion with ICC CEO Dominic Sims about maintaining a significant presence of top fire service representatives in critical professional positions of ICC. Jeff Shapiro echoed that concern and said Sims' vision for the fire service's role in ICC's future and how he plans to maintain some fire service institutional knowledge would be important to know.

III. Reports from FSMC Governing Committee Work Groups

A. *cdpACCESS Initiative Work Group*

Mission: Encourage fire service to become ICC governmental members and promote their engagement in cdpACCESS

Scott Adams, Group Leader, Ronny Coleman, Sean DeCrane, Tonia Hoover, Jeff Shapiro and Adolf Zubia

Scott Adams thanked the group members and the other GC members who participated for their time and efforts. He said the project was successful in getting the cooperation of the National Association of State Fire Marshals, the International Association of Fire Chiefs and other national and state fire service organizations to encourage fire service officials to sign up as governmental members of ICC and to participate in the Group A code development votes on the new online cdpACCESS program. He said that while the actual returns in new memberships seem small, they were significant according to marketing standard measurements for an online solicitation effort. He said the Work Group and the Governing Committee should continue to promote cdpACCESS and ICC membership to gain greater involvement by the fire service.

DeCrane said he got positive feedback from the nationwide email blasts to ICC members and potential members via other fire service organizations. He said that while the blasts were noticed, it will take more work in future efforts to get sign-ups to occur.

Gary West said he visited with fire departments throughout Tennessee during the drive and encouraged them to become involved in the online voting because the new fire provisions are important to all professionals in the fire service.

B. *Training and Education Work Group*

Mission: *Recommend ICC Training & Education Programs/Work with Education Committee*
Sean DeCrane, Group Leader, Marc Sampson, Robert Barnett and Jeff Shapiro.

DeCrane said the FSMC Governing Committee's involvement in developing fire-specific training was intended to help boost attendance at the ICC Annual Conference by appealing to the fire service community with training topics that are interesting to them. He said the shortening of the Annual Conference from three to two days and an earlier curriculum submission deadline in February makes it a bigger challenge to arrange training topics that are meaningful to large numbers of fire service officials who would otherwise attend the Annual Conference.

Chairman Cochran said the Governing Committee will continue to try to provide fire service-specific training opportunities. Shapiro said the Work Group should be suspended if it can't produce meaningful curriculum eight months in advance of the Annual Conferences.

C. Building Safety Month and Fire Prevention Month Work Group

Mission: *Work with Government Relations Department in support of Building Safety Month and Fire Prevention Month*

George Michehl, Group Leader, Tonya Hoover, Richard Miller, Ernie Misewicz, Adolf Zubia and Jim Yates.

George Michehl said the Work Group successfully drafted an article, authored by Ernie Misewicz, on alternative heating sources for Week 1 ("Don't Get Burned – Build to Code) of the Building Safety Month issue of Building Safety Journal. He said Richard Miller offered additional information based on law and experiences in Michigan. He said the Work Group will focus on ideas for Fire Prevention Week.

D. Membership Council Outreach Work Group

Mission: *Recruitment of new members to the FSMC; adding value to membership in the FSMC*

Mike Sinsigalli, Group Leader, Ronny Coleman, Kelly Nicoletto, Gary West and Jackie Gibbs.

Kelly Nicoletto reported that the Work Group had been involved in the membership drive led by the cdpACCESS Initiative Work Group.

IV. Update on Joint Fire Service-Building Officials Membership Council Activities

Kelly Nicoletto reported on the "dress rehearsal" presentation Friday, April 17, of the training class designed to enhance communications and working relationships between fire service and building officials, which drew 11 participants. He and Neville Pereira had beta tested the training program, took comments and asked for additional input from participants. He said the comments were very positive and that the program may be ideally suited to next generation professionals. He suggested future training programs try to match up pairs from the same jurisdictions to gain more examples from workplace situations and resolution, and that it may be more beneficial to make it a two-day program. He said it is important to pair up instructors who are well suited to each other.

Chairman Cochran agreed that the feedback was very encouraging and that some thought should be given to developing a "train the trainer" facet to the program. He also said thought should be given to how the instruction will be administered through ICC's Preferred Provider Program.

V. Update on 2015 ICC Annual Conference activities

Chairman Cochran said the FSMC Governing Committee will meet at 10 a.m. Sunday, Sept. 27, at the ICC Annual Conference in Long Beach, Calif. Business includes electing a Chair and Vice Chair and deciding the open seats on the Governing Committee. The open seats are held by Jeff Shapiro

and Scott Adams, who are eligible for re-appointment by submitting an application to the FSMC Nominating Committee.

Terms that are up for representative seats selected by memo of understanding through nomination by their organizations are held by:

Jackie Gibbs – IAFC/Southeastern Division
Rick McCullough - IAFC/Canadian Division
George Michehl - IAFC/Great Lakes Division
Marc Sampson - IAFC/Missouri Valley Division

Kelly Nicoletto announced that he will be ending his service as Alaska State Fire Marshal this summer to take a position in Texas with United Laboratories. His position will be vacated on the Governing Committee and is selected through a memo of understanding to represent the National State Fire Marshals Association.

Applicants for MOU positions must apply through their respective organizations who then must send an official letter of appointment to the ICC Board of Directors.

VI. Fire service representation at the ICC-ES Technical meetings

Chairman Cochran said progress had been made since last year when it was noticed that the fire service had no representation on the ICC-ES Evaluation Committee. He said Edward Kaminski, an employee of Clark County, Nev., was appointed to the committee. He said the fire service needs to pay closer attention to the ES meetings and reports, especially when they involve acceptance criteria. He suggested the formation of an oversight task force from the Governing Committee's MOU partners to act as a clearinghouse for review and information for the fire service community. He said he will investigate who may be able to serve on the task force to monitor issues of interest to the fire service community.

Meeting was temporarily adjourned for a lunch break at 11:52 a.m.

Meeting was resumed at 1:30 p.m.

VII. Membership Service report

Michelle Porter said her department is trying to streamline and simplify its testing and certification offerings. She said the ICC Preferred Provider Program is meeting its implementation deadlines and is moving ahead as expected. She said 180 active Preferred Providers have been signed up and that up to 500 classes have been approved. She said it has been a valuable tool for advertising and organizing training classes throughout the nation.

Chairman Cochran said the fire alarm plan review and sprinkler plan review certification exams need to stay in the market longer. He said the market for these exams will grow as professionals expand in the job sites across the nation.

Porter said the first batch of 1,400 credit card-sized membership cards have been printed with user-submitted photos and will be used to register and retain certification information for each member. She said ICC will send out 67,000 notices on wallet cards. Information on the program and help applying for wallet cards are available by emailing walletcardphoto@iccsafe.org

VIII. Report on Solar Issues and Discussion

Eileen Prado, Executive Director of Solar Rating & Certification Corporation (SRCC), Shawn Martin of ICC PMG and John Smirnow, Vice-President of Trade & Competitiveness for Solar Energy Industries Association (SEIA), discussed the partnership between ICC and SRCC. As of November 2014, Prado said SRCC has been under full control of ICC and that SRCC retains its status as a separate corporation while ICC remains a non-profit. SRCC is well known in the solar industry which is still small, but is growing very quickly worldwide. It develops and provides the rating and certification process for solar thermal and solar photovoltaic systems. Its oversight committee is made up of five SRCC officials and five ICC officials who are experts in solar systems. She and Martin said a renewable energy strategic planning committee for SRCC/ICC will involve the development of standards, education programs, safety training and certification.

Smirnow said he has worked with fire service representatives to address concerns with fire fighting strategies involving large rooftop photovoltaic systems. He said the issue requires specialized education and training involving what fire fighters should do and not do when responding to a building fire where PV systems are installed. He said a big challenge is developing a rapid shutdown technology and that while a micro-inverter can minimize generation, it is not the same as a shutoff of generation activities in PV cells. He said he was confident strategies and tools will be developed to allow firefighting crews to shut down PV roof systems so they can safely treat large building fires.

DeCrane expressed concerns that while technology and development advances to install and use PV systems, safe and practical methods and technologies to shut down activated systems are lagging and that endangers the safety of firefighting crews.

IX. 2015 Annual Fire Service Awards

Chairman Cochran advised that two awards are presented and that nominations need to be submitted to meet deadlines. They are the ICC Fire Service Award, whose deadline is June 30. He asked that Governing Committee Members submit their recommendations by May 30.

The deadline for the ICC-sponsored IAFC-FLSS Excellence in Fire & Life Safety Award nominations is May 15.

Meeting was adjourned temporarily at 5:25 p.m. for dinner at Gus' Chicken in downtown Memphis.

Meeting was resumed 8:15 a.m. Sunday, April 19.

X. Meeting with Dominic Sims, ICC CEO

Sims reported that national searches are under way for positions left open by Bruce Johnson and Bill Rehr, Senior Technical Staff, whom he described as invaluable to the fire service. He said a key qualification for Rehr's position is that the applicants must be certified as an SFPE. Sims said Johnson had achieved great progress in breaking down social barriers between building and fire disciplines and bringing his expertise to the ICC's Government Relations team. He said the new Human Relations Director Kris Kidder is working on both vacancies, using a process that finds the best available candidate for each post. Sims asked for input from the Governing Committee as ICC steps forward to new opportunities for growth.

Shapiro said developing a board of strategic advisors to provide insight to the ICC Board of Directors and leadership would be a useful interim step forward.

XI. ICC-ES Update Presentation by Barry Johnson, PE, Senior Staff Engineer

Johnson reviewed growth in ICC-ES since the Governing Committee met in Memphis a year ago. He said clients and services have expanded in the last year, as has the building product listing program which started about a year ago. Governing Committee Members expressed interest in getting emails and updates about ICC-ES reports and meetings.

Chairman Cochran announced the FSMC meeting was adjourned at 9:52 a.m. so that Members could attend the Joint FSMC-BOMC meeting Sunday morning.

Submitted by Rick Hauffe