



## Minutes of the Meeting of the Fire Service Membership Council Governing Committee

**Thursday, September 20, 2018  
1:30 p.m. EST**

**“Founded by Members to Serve our Members . . . Benefitting Communities  
Worldwide”**

FSMC Members	Representing	Present
Scott Adams – Chair -- Park City Fire District, UT (Retired)	ICC	X
Gary West --Vice Chair – National Fire Sprinkler Association, Nashville	NASFM	X
Robert Buxton – Hudson Fire Department, NH	IAFC:NE	X
Fulton Cochran -- Clark County Building and Fire Prevention, NV	ICC	
Michael Desrochers – Vermont Fire Marshal’s Office, Barre	NASFM	X
Timothy Diehl -- Rockville Fire Marshal’s Office, MD	ICC	X
Joseph Fahd, Jr. – Cohoes Fire Department, NY	IAFC:E	X
Andy King – Franklin Fire Department, TN	IAFC:SE	
James Maxon – Sandoval County Fire Department, NM	IAFC:SW	X
Joe McElvaney – Phoenix Fire Department, AZ	ICC	
Rick McCullough -- Regina Fire Department, SK (Retired)	IAFC:C	X
Randy Metz – Carlsbad Fire Department, CA	IAFC:W	X
George Michehl -- Buffalo Grove Fire Department, IL (Retired)	IAFC:GL	X
Kelly Nicoletto -- Underwriters Laboratories, TX	NASFM	
Coy Porter – Utah Fire Marshal’s Office, Salt Lake City	NASFM	X
Christine Reed – Central County Fire Department, CA	ICC	X
Marc Sampson-- Longmont Fire Department, CO	IAFC:MV	X
Adolf Zubia -- A to Z Fire & Code Consulting LLC, Las Cruces, NM	ICC	

International Code Council (ICC) Staff and Liaisons	
Dave Nichols – Staff Liaison to the FSMC	X
Angie Wiese- Liaison to the ICC Board of Directors, St. Paul, MN	X
Jim H. Brown -- ICC Board of Directors, Gillette, WY	X
Stuart Tom – ICC Board of Directors, Pasadena, CA	X
Tom Allen – ICC GR	X

## 1) Call to Order/Roll Call

The meeting was called to order by Chairman Adams at 1:30 p.m. Eastern time. Mr. Nichols called the roll and a quorum was declared at 1:38 pm

## 2) Openings Remarks from the Chair

Chairman Adams welcomed the attendees and expressed his appreciation for their participation.

## 3) Additions or Corrections to the Agenda

No changes or additions were made to the agenda.

## 4) Approval of Minutes

Action: Mr. George Michehl moved, and Mr. Joe Fahd seconded, a motion to accept the minutes of the June 11, 2018 meeting with the following amendment from George Michehl:

Mr. Michehl commented that a similar problem occurred in Illinois where students would take a class but not obtain the post-course affidavit from their fire chief NOR DID THEY COMPLETE THE REQUIRED POST COURSE PRACTICUM, THEREFORE, they did not get certified.

The portion of the sentence above in CAPS has been added to the June 11, 2018 minutes as requested.

The motion carried without objection.

## 5) Reports from Officers or Permanent Committees

- a. Board of Directors liaison (Angie Wiese, ICC Director)  
Director Wiese reminder everyone the ICC ABM is next month in Richmond, VA and to plan to attend. The ad hoc School Safety & Security Committee has received over 50 applications- the call for the committee closed on September 10<sup>th</sup>. There is an unexpected vacancy on the ICC Board of Directors, so ICC has reopened the call for candidates thru September 24, 2018.
- b. Training and Education (McElvaney)
  - Scott Adams: reported the committee had a call last month with Michelle Porter to discuss Fire Inspector I and II Pro Board re-accreditation and new requirements. To meet the Pro-Board requirements ICC will need to implement a practical skills element into the certifications.
  - Randy Metz: The committee did not make a specific recommendation. Fulton

Cochran requested there be a polling process or to seek how this affects each state if ICC drops the Pro-Board Certification beyond the states represented on the call.

- Angie Wiese: Noted on the call that every state and even individual jurisdiction does certification differently and this makes the decision even more difficult. The committee has not come to a resolution yet (the Assessment Center Staff is still considering feedback received to date).

c. Membership Outreach (Maxon)

- James Maxon: The committee is gathering ideas on the topic of “Why would you want to be a member of the FSMC” It was recommended to contact Whitney Doll, VP of Communications for ICC to assist with this effort. Scott Adams: agreed with Dave about contacting Whitney Doll and stated he wants to get the Fire Service more involved and when notices are sent out they currently refer to the building/residential code and we need to also have the fire code mentioned as well. Dave Nichols: Suggested the FSMC-GC may consider doing something like the PMG Council- web accessible PMG CodeNotes provided in both English and Spanish for industry, trades and code enforcement audiences. Also, a suggestion to allow appropriate products with an ES report or listing to be able to put a short informational video on the FSMC website (PMG web page features these type of videos).
- Stuart Tom: Director Cindy Davis initiated the Ad-hoc Membership Council Committee, with Dwayne Garriss, immediate past president, serving as chair. The committee has reached out to all membership councils including the fire Service Membership Council. This is exactly the type of activity the committee is looking for, to reach out and stimulate the interest in joining the FSMC. Any steps that are taken to reach out to the Membership would need to be tracked to see if it results in an increase of membership. One of the objectives of this membership council committee is to go through a full reassessment of the value of all of the membership councils to ICC and the membership. The Fire Service Membership Council is clearly one of the more active membership councils and is very productive and beneficial. Stuart noted that it would be a great point to determine that the Fire Service Membership Council should be supported in the future.
- Scott Adams: I will have a discussion with James Maxon, Stuart Tom and Angie Wiese to get some additional ideas.

Director Jim Brown has joined the call.

- d. The Bookmarker ad-hoc committee: Gary West stated the committee will bring the information to the full FSMC in Richmond. Dave Nichols will forward the final version from ICC marketing to the committee.

e. FPW/BSM/FSMC Website (Michehl)

- FPW October 7-13, 2018 Christine Reed has put together several hashtags to use for FPW, Christine will send the final version to Dave Nichols. There is a proposal to continue doing daily tweets during the event.
- Dave Nichols has received training on managing the content of the FSMC portion of the ICC Website and will be able to post information.
- George Michehl suggested that any council member should send appropriate articles to Dave Nichols for his review and posting, subject to Dave’s discretion he may post or just distribute to FSMC members. It was also

suggested to just post the links to the articles as this would not indicate an endorsement.

- f. Emerging Issues and Trends (Desrochers)
  - Mission of the committee is to scan environment for new issues or trends at impact the Fire Service. During the committee's first teleconference held on June 4<sup>th</sup>, the committee identified several emerging issues. They plan to prepare an initial prioritization of these issues and trends during the next call in preparation of reporting back to the FSMC in Richmond for further prioritization there. The committee is working on how to bring issues forward for resolution and requesting more outreach to the Fire Service for new issues. Some of the issues are: unregulated rentals, and virtual inspections. Please e-mail any topics or issues to Michael Desrochers.
- g. BOMC Liaison (Diehl)
  - Teleconference on July 18 included general discussion of BSM and council initiatives and planning for meeting in Richmond.

## 6) Reports from Special Committees

- a. Nominating Committee (Desrochers)
  - Thanked Dave Nichols for stepping in as Liaison after Rob Neale retirement.
  - The nominating committee recommends:
    - Gary West to be nominated to serve as FSMC-GC Chair for 2019
    - Randy Metz be nominated to serve as FSMC-GC Co-Chair
    - Steven Swarthout to be nominated for 1<sup>st</sup> term to fill FSMC-GC vacancy (ICC seat) created when Scott Adams 2<sup>nd</sup> term ends.
    - Tim Diehl to be nominated to serve second FSMC-GC term.

The motion to accept was made by Rick McCullough and 2<sup>nd</sup> by Joe Fahd- the vote in the affirmative was unanimous. IAFC:SE appointed Andy King to fill the seat vacated by Jackie Gibbs and will appoint Andy for his first full term beginning in 2019. IAFC staff is working to fill three additional seats that will be vacated December 31.
- b. Bylaw Committee (Nicolello)- Report deferred
- c. Succession Planning (Adams)
  - To be discussed in further detail Richmond.

## 7) Unfinished Business

## 8) New Business

- a. Dave Nichols e-mailed the Draft 2018 Annual Report to the FSMC Governing Committee Members- please review, comment, approve and return to Dave Nichols.
  - Stuart Tom complemented the Quality of past FSMC Annual Report.

- b.** FSMC meeting in Richmond, VA- October 21, 2018 the Joint Membership Council meeting will be at 8:00 am EST and the FSMC meeting will be from 9:00-12:00 (subsequently rescheduled to begin at 9:30 a.m. to help facilitate the WebEx call for remote participants). There will be a number to dial in for this meeting and it will be posted on the meeting notice/agenda and on the FSMC website. There will be Nominating Committee Candidates Forum/Joint Regional Meeting from 1-2 pm on Sunday at the ABM. Dave Nichols sent out an e-mail to FSMC Governing Committee Members with the coupon for the complimentary ICC ABM registration including the 2018 Non-Staff Travel Reimbursement Template for approved travel expense reimbursement.
- c.** Crowd Managers assignment- ICC has requested Scott Adams, FSMC-GC Chair to serve as Honorary Crowd Manager Leader during the ABM in Richmond with the FSMC-GC providing four additional volunteers to assist with the Crowd Management function during the opening meeting Monday morning. It is preferred the volunteers have taken crowd manager training. Please e-mail Dave Nichols if you are interested- there will be a rehearsal on Sunday at the ABM.

Questions and Comments from the Audience

*Please mute your telephone until you intend to speak. Please identify yourself and the organization you represent.*

**9) Good of the Order and Emerging Issues**

**10) Adjournment.**

- a.** Action: There being no additional business to come before the Governing Committee George Michehl moved, and Rick McCullough seconded, a motion to adjourn meeting. The motion carried without objection and the meeting was closed at 2:34 p.m.

Scott W. Adams, Chair  
FSMC Governing Committee

For questions or additional information, contact:

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