



Minutes of the Meeting of the Fire Service Membership Council Governing Committee

**Thursday, February 21, 2019
1:30 p.m. EST**

**“Founded by Members to Serve our Members . . . Benefitting
Communities Worldwide”**

FSMC Governing Council Members	Representing	Present
Gary West -- Chair -- National Fire Sprinkler Association, Nashville, TN	NASFM	X
Randy Metz -- Vice Chair -- Carlsbad Fire Department, CA	IAFC:W	
Fulton Cochran -- Clark County Fire Department, NV (Ret.)	ICC	X
Andy King -- Franklin Fire Department, TN	IAFC:SE	X
James Maxon -- Sandoval County Fire Department, NM	IAFC:SW	
Michael Desrochers -- State of Vermont Division of Fire Safety	NASFM	X
Joe McElvaney -- The Hiller Companies, Inc.	ICC	
TBD -- Appointment Pending --	IAFC:C	
Rick Boisvert -- Brighton Area Fire Authority, MI	IAFC:GL	X
Coy Porter -- Utah State Fire Marshal's Office	NASFM	X
Steve Swarthout -- Riverside County Fire Department, CA	ICC	
Kelly Nicoletto -- Underwriters Laboratories, TX	NASFM	X
Kara Gerczynski -- Elizabeth Fire Protection District, CO	IAFC:MV	X
Christine Reed -- Central County Fire Department, CA	ICC	X
Robert Buxton -- Hudson Fire Department, NH	IAFC:NE	
Joseph Fahd, Jr. -- Cohoes Fire Department, NY	IAFC:E	
Timothy Diehl -- City of Rockville, MD	ICC	X
Adolf Zubia -- A to Z Fire & Code Consulting, LLC, NM	ICC	X

International Code Council (ICC) Staff and Liaisons	Present
Angie Wiese -- FSMC Liaison to the ICC Board of Directors -- Fire Safety Manager, St. Paul, MN	X
Karl Fippinger -- Vice President, Fire & Disaster Mitigation -- ICC	X
Dave Nichols -- Senior Regional Manager, Government Relations -- ICC	X

Members/Guests Joining by Teleconference	Present
Eirene Knott -- BRR Architecture, Inc. -- Merriam, KS	X
Ed Berkel -- Mehlville Fire Protection District -- St. Louis, MO	X

FSMC Governing Committee Teleconference Meeting Agenda:

1. Call to Order/Roll Call/ Welcome guests (West/Fippinger)
 - a. Note: If you would like your attendance noted and you are not a standing invitee, please email kfippinger@iccsafe.org and CC dnichols@iccsafe.org
2. Openings Remarks from the Chair (West)
 - a. Welcome to the February call. We appreciate your participation.
3. Additions or Corrections to the Agenda
 - a. West – Added discussion of the Fire Service Award under New Business
4. Approval of Minutes – January 17, 2019 teleconference
 - a. Motion to approve: Zubia / Second: Gercznksi
 - b. Motion approved unanimously
5. Reports from Officers (West)
 - a. Board of Directors liaison (Wiese)
 - i. Chapter Update Report sent out by Dave Nichols included an important notice regarding ICC governmental member voting representatives (GMVRs). Further information can be found here: [Voter Validation Process FAQs](#). This is great news for fire service. Some members might forget that we have a vote. Remember that any changes in personnel need to be noted and submitted 30 days prior to voting in order to be eligible.
 - ii. Committee Action Hearing Schedule just came out. The schedule can be found here: [2019 Group B Committee Action Hearing Schedule](#)
 - iii. Received Fire Service Membership Council bookmarks in the mail. Great job to all involved.
 - iv. Building Safety Month theme has been published. There is nothing specific to fire safety, but the week 1 theme is, “Preparing for Disasters: Build Strong, Build Smart. Additional information can be found here: [2019 Building Safety Month](#)
 - v. The 2019 ICC Awards – Call for Nominations is open. This includes the ICC Fire Service Award. Deadline to submit is March 15, 2019. More information here: [ICC Annual Awards Program](#)

- vi. ICC CEO Dominic Sims was elected to the National Institute of Building Sciences (NIBS) Board of Directors. This is great news for the ICC. Press release here: [Dominic Sims Joins NIBS Board](#)
 - vii. Adolf Zubia asked about the survey that went out about online voting – What is the background and likelihood of success? Angie: Technology is there today to do live voting for board members. The ICC board thought the membership should weigh in on its concerns particularly with regard to equal representation. ICC President Bill Bryant is extremely interested in pursuing the nuts and bolts of an online voting system and associated policy.
- b. Karl Fippinger, VP of Fire and Disaster Mitigation - FSMC Staff Liaison
- i. Collaborating with Chief West, Chief Metz, and Dave Nichols on ways to increase participation on the FSMC monthly calls.
 - ii. Renewing and maintaining relationships with key ICC fire service partner organizations including IAFC, NASFM, CFSI, NFPA, NVFC, IAFF, UL, FAMA, FEMA, and others.
 - iii. The Congressional Fire Service Institute Annual Symposium and Dinner will be held April 24-25, 2019 in Washington, DC. ICC President Bill Bryant will be attending along with Chiefs West and Metz. Other members of the FSMC Governing Committee will also be attending. ICC Government Relations will be represented by Sara Yerkes, Karl Fippinger, and Dave Nichols.
 - iv. Karl will be attending the California Fire Prevention Institute's Annual Conference March 12-15, 2019 in Buellton, CA.
 - v. Karl will be attending several IAFC meetings and events March 24-28, 2019 in Reno, NV. Chief West and Karl will both be attending the Community Risk Reduction Conference and are preparing a short briefing the IAFC Board of Directors. Additionally, Karl will meet with the IAFC Fire & Life Safety Section and the Wildland Fire Policy Committee. He will also attend the IAFC's Wildland Urban Interface Conference.
 - vi. Developing and refining a strategy and supporting tools to encourage further adoptions of the International Wildland Urban Interface Code (IWUIC)

- vii. Tracking implementation of the Disaster Recovery Reform Act (DRRA), particularly with regard to FEMA Pre-Disaster Mitigation program implementation.
- 6. Reports from Special Committees
 - a. Report ICC Honorary Membership Nomination for Past FSMC Chairs (West)
 - i. Dave Nichols submitted honorary membership applications to Karla Higgs for Fulton Cochran and Scott Adams
 - b. Succession Planning (West)
 - i. No report
- 7. Unfinished Business
 - a. Status and Use of approved of FSMC Bookmarker (West)
 - i. Bookmarks have been printed and sent out to FSMC Governing Committee members. Please contact Dave or Karl if you would like to have some sent to you.
 - b. Status update on adding two National Association of State Foresters to the FSMC-GC. (Fippinger)
 - i. Karl sent request to NASF on behalf of the ICC Board of Directors. NASF presented the request to its fire committee and received no response. NASF is widening the request out to its general membership. The request remains open and Karl will continue to work with NASF to secure their participation.
 - c. Confirmation/Appointment of Permanent Committee Leaders/Backup Leaders (West)
 - i. Held teleconference with 2019 committee leaders on February 4, 2019.
 - d. 2019 Work Group Volunteers/Assignments- Fill remaining roster gaps (West/Metz)
 - i. Need more volunteers to participate on committees.
 - e. Work Group/Committee Discussion- Goals 2019
 - i. Training and Education (Gerczynski)
 - 1. Spoke with Fulton by phone for background, mission, and direction. Also spoke with Karl. We have a block at the ABM. We're late with our submission but we're working on keeping the block. Fulton had Greg Castle lined up to do a presentation on the October 1 shooting event. Maybe a 90-minute talk about fire safety at construction sites would be in order? Feedback from the Governing Committee generally supported the idea of a 90-minute class rather than the shooting event.

2. Angie Wiese asked if Clark County could adapt their presentation so it applied to the built environment. Fulton Cochran replied that fire marshals and other code officials have to approve special event permits, so this might be applicable. Jeff Shapiro indicated that this might make for a good panel discussion regarding the changing role of fire prevention. Chief West suggested that the committee handle this discussion. Chief King offered a motion for the Training and Education Committee to move forward with pursuing a panel discussion to include the Las Vegas shooting event and its place in the changing environment of fire prevention. Motion seconded by Kelly Nicoletto. Motion passed by unanimous vote.

ii. Membership Outreach (King)

1. Chief West called. This is currently a committee of 1. Chief King is looking inside and outside of the governing committee and has lots of work to be done. This is a quick summary of the call for purposes of our time today. Looking for volunteers.

iii. FPW/BSM/FSMC Website (Reed)

1. Retaining previous year's folks, one thing that came up previously was a discussion on availability of conference call arrangements for committee use. Karl is working on this for us. We created a few goals trying to focus on what has been done in the past and perform additional outreach this year.
2. We will be developing daily tweets for Building Safety Month in May. The committee will begin work on these soon.
3. For Fire Prevention Week, we would like to create an article that highlights UL's "Close Before You Doze" campaign and how that campaign can be leveraged for community fire prevention efforts.
4. We'll be working to post more information on our FSMC web page to hopefully increase our readership, interest in what we do, what information we have, etc. For example, working collaboratively with the membership committee developing twitter messages and other outreach and communications.

iv. Emerging Issues and Trends (Desrochers)

1. Participated in conference call with other committees and group leaders
2. Committee developed tracking form for emerging issues and trends, will solicit information from several other internal and external organizations.
3. Kelly Nicoletto developed an Excel Spreadsheet to help prioritize issues.
4. Need to do quite a bit of outreach with outside organizations. Input will be requested from Randy, Cody, Karl, and others

5. Hope to distribute a PDF fillable form and have it posted somewhere like the FSMC web site. We need to develop a process for forms.
6. Once source of information is our other committees. It might be helpful to publish committee conference call schedules so we and others can attend.

f. Membership Council Liaison Reports

i. BMC Liaison (Diehl)

1. Met February 11th. Rebranding the council to raise the profile, change committee, and combine some things. Chris Young is going to provide BMC training on Type I hoods in Tempe, AZ)
2. Asked to follow up with Karl regarding CFSI Dinner about joint activities that have occurred previously with BMC

ii. Emerging Leaders Council Liaison (Prager for Gunn)

1. Developed a survey that speaks to materials for Building Safety Month (e.g. what materials do you use; how do you use them; how could they be made better). Trying to educate the next generation on these materials. Karl will forward the survey link to FSMC members.

8. New Business

a. Fire Service Award nominations

- i. Chief West solicited the governing committee and the general membership for nominations for the 2019 Fire Service Award

b. Liaison Volunteers/Assignments for the other ICC MCs (West)

- i. Liaison assignments are open and listed. Get with Gary/Randy/Karl/Dave if interested. We would like to have liaison assignments for all group, but understand the volume of work we have and time constraints. We will keep this as an open item.

ii. PMG Membership Council- TBD

iii. Sustainability Membership Council-TBD

iv. Emerging Leaders Membership Council-TBD

v. ICC Global Membership Council – TBD

c. Next FSMC teleconference- Thursday, March 21, 2019

9. Questions and Comments from the Audience

a. N/A

10. Good of the Order and Emerging Issues

- a. N/A

11. Adjournment

- a. Motion to adjourn: Chief Cochran; Seconded by Chief King
- b. Motion passed unanimously

Gary West, Chair
2019 FSMC Governing Committee

Randy Metz, Vice-Chair
2019 FSMC Governing Committee

2019 FSMC Meeting Schedule

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
17	21	21	27-28	16	20	18	15	19	19-20	21	19
WebEx	WebEx	WebEx	ABQ	WebEx	WebEx	WebEx	WebEx	WebEx	ABM	WebEx	WebEx

For questions or additional information, contact:

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