



**Minutes of the Meeting of the
Fire Service Membership Council Governing Committee**

**Thursday, November 21, 2019
1:30 p.m. EST**

**“Founded by Members to Serve our Members . . .
Benefitting Communities Worldwide”**

FSMC Governing Committee Members	Representing	Present
Gary West -- Chair -- National Fire Sprinkler Association, Nashville, TN	NASFM	X
Randy Metz -- Vice Chair -- Carlsbad Fire Department, CA	IAFC:W	X
Fulton Cochran -- Clark County Fire Department, NV (Ret.)	ICC	
Andy King -- Franklin Fire Department, TN	IAFC:SE	X
Brian Sloat -- City of Fayetteville, AR	IAFC:SW	X
Michael Desrochers -- State of Vermont Division of Fire Safety	NASFM	
Joe McElvaney -- The Hiller Companies, Inc.	ICC	
TBD -- Appointment Pending --	IAFC:C	
Rick Boisvert -- Brighton Area Fire Authority, MI	IAFC:GL	X
Coy Porter -- Utah State Fire Marshal's Office	NASFM	X
Steve Swarouth -- Riverside County Fire Department, CA	ICC	X
Kelly Nicoello -- Underwriters Laboratories, TX	NASFM	X
Kara Gerczynski -- Elizabeth Fire Protection District, CO	IAFC:MV	X
Christine Reed -- Central County Fire Department, CA	ICC	X
Robert Buxton -- Hudson Fire Department, NH	IAFC:NE	
Joseph Fahd, Jr. -- Cohoes Fire Department, NY	IAFC:E	X
Timothy Diehl -- Global Fire Protection Group	ICC	X
Adolf Zubia -- A to Z Fire & Code Consulting, LLC, NM	ICC	X

International Code Council (ICC) Staff and Liaisons	Present
Angie Wiese -- ICC Director, FSMC Liaison to the ICC BOD -- Fire Safety Manager, St. Paul, MN	X
Jim Sayers -- ICC Director -- Commercial Plans Examiner -- Clackamas County (OR) Building Division	X
Karl Fippinger -- Vice President, Fire & Disaster Mitigation -- ICC	X
Dave Nichols -- Senior Regional Manager, Government Relations -- ICC	

Members/Guests Joining by Teleconference	Present
Audrey Cline -- Building Membership Council Liaison to the FSMC, Durham, NH	X
Page Dougherty -- Fire Protection Engineer II, Thornton (CO) Fire Department	X
Doug Glenn -- SE Regional Sales Manager – Eaton Life Safety & Mass Notification Solutions	X
Johnathan Hurst -- Fire Marshal -- Five Cities Fire Authority -- Arroyo Grande (CA)	X
Kevin Reinertson -- Deputy Fire Marshal -- CAL FIRE/Riverside County Fire Department	X
Jeff Shapiro -- International Code Consultants, Inc.	X
Bob Sullivan -- Southwest Regional Director -- NFPA	X
Mark Wassom -- Assistant Chief of Community Risk Reduction -- City of Olathe (KS) Fire Department	X

FSMC Governing Committee Teleconference Meeting Agenda:

- 1) Call to Order/Roll Call/Welcome guests (West/Fippinger)
 - a) Note: If you would like your attendance noted and you are not a standing invitee, please email kfippinger@iccsafe.org and CC dnichols@iccsafe.org
- 2) Opening Remarks from the Chair (West)
 - a) Chief Metz welcomed all participants and guests to the call on behalf of Chief West
 - b) Special welcome to ICC Director Jim Sayers who is joining us on the call today
- 3) Additions or Corrections to the Agenda
 - a) None
- 4) Approval of Minutes
 - a) October 23, 2019 In-Person Meeting and Webex
 - i) Motion to accept: Kelly Nicolello; Second: Adolf Zubia; Discussion: None; Approved unanimously
- 5) Reports from Officers (West/Metz)
 - a) Director Wiese
 - i) We have a new Code Council president), vice president, and treasurer
 - (1) [President Greg Wheeler, CBO](#)
Chief Building Official
Thornton, CO
 - (2) [Vice President Cindy Davis, CBO](#)
Deputy Director, Division of Buildings & Fire Regulations
Virginia Department of Housing and Community Development
 - (3) [Secretary/Treasurer Michael Wich, CBO](#)
Director of Building Code Administration and Chief Building Official
South Central Planning and Development Commission - Houma, LA
 - ii) The changes proposed for the Fire Service Membership Council and ICC Code Action Committees, including the Fire Code Action Committee passed with the ICC Board. Updates to the IAFC MOU are in the works. Karl will have more on this later in the call.

- iii) The ICC Annual Conference was very well attended.
- iv) The 2019 Vote for Your Codes Campaign was signed by all ICC membership councils. (See attachments following the minutes)
- v) ICC board meeting coming up in a few weeks in Barbados. First international board meeting. Board agenda [here](#). We will also be conducting a workshop with the [CARICOM Regional Organisation for Standards and Quality \(CROSQ\)](#) to learn more about each other's organizations and ways ICC and CROSQ can partner to strengthen Caribbean codes, standards, and regulatory infrastructure.
- vi) In-person meeting held earlier this month for the Building Safety and Security Ad-Hoc Committee. Good to have everyone together in-person.
- vii) 60 people have submitted applications for the ICC Fire Code Action Committee (FCAC). Great job!
 - (1) Kelly Nicoello commented that his level of interest reflects the great work that FCAC members have been doing.
 - (2) Chief Metz commented that appointments to ICC code development committees will be announced after first of the year.
 - (3) Chief West commented that he participated in the [Codes and Standards Council](#) meeting last week when the committee was discussing FCAC applicants. Lots of interest. For those that didn't make it, there are recommendations for including them on other committees. We will need Angie's help when the nominations go to the ICC board for action.
- b) Chair's Report - Chief West
 - i) No report
- c) Vice Chair's Report - Chief Metz
 - i) No report
- d) Staff liaison (Fippinger)
 - i) Attended the ICC Annual Business Meeting October 20-25 in Las Vegas
 - (1) Hosted FEMA Associate Administrator Carlos Castillo as a guest speaker for the ICC Government Relations Forum on October 22
 - (2) On October 22, co-presented the 2019 Innovation in Code Administration Award with ICC Senior Vice President - Government Relations, Sara Yerkes to the City of Rock Hill, SC on behalf of the Fire Service Membership Council and the Building Membership Council.
 - (3) Coordinated the in-person Fire Service Membership Council monthly meeting for October as well as an informal networking session for FSMC Governing Committee members October 22-23.
 - (4) Attended the ICC Joint Membership Council Meeting and annual elections on October 23.
 - (5) Coordinated FSMC participation in a meeting on Centers for Medicare and Medicaid Services (CMS)/Hospital Code Equivalency for the I-Codes on October 23

- (6) Participated in the Disaster Assessment Ad-Hoc Committee Meeting on October 23
 - (7) Attended and participated in the ICC Government Relations Staff Meeting October 23-25.
 - ii) Attended the National Emergency Management Association (NEMA) Annual Forum in Coeur d'Alene, ID October 26-29. This is the association for state emergency management directors and is attended by national emergency management organizations, industry, and senior leaders from FEMA.
 - iii) Vacation November 1-8
 - iv) Attended the International Association of Emergency Managers (IAEM) Conference and Expo November 17-21 in Savannah, GA
 - v) Meeting with Austin (TX) Fire Department Wildland Division November 25-27 in Texas to discuss adoption of the International Wildland-Urban Interface Code
- 6) Reports from Special Committees
- a) Update on Ad-Hoc Committee on Building Safety and Security (Metz)
 - i) In-person meeting earlier this month in Minneapolis. Was unable to attend due to a conflict with code ordinance adoption in his home jurisdiction that he had to be present for. Lots of discussion on what the outputs and outcomes will be. Mike Pfeiffer, SVP - ICC Technical Services and Whitney Doll, ICC Director Communications are helping and guiding the process. Coy Porter is also a representative and is on the phone. He can provide a report to the group.
 - ii) Coy Porter provided a brief report on committee activities. Minutes from the meeting will be posted on the ICC web site when they are available.
 - iii) Page Dougherty asked if the ad-hoc committee was connected to the Safer Buildings Coalition. Director Wiese replied that the ad-hoc committee was not connected to the Safer Buildings Coalition and provided a quick recap of the committee's goals.
- 7) Unfinished Business
- a) 2019 Work Group Updates
 - i) Chairman's Project (West/Metz)
 - (1) A report was presented at the ICC board meeting regarding how members vote based on a survey that was sent to all ICC members. No specific direction came out of the report during the meeting. Will keep an eye on that for ways to enhance and increase the fire service vote so we can have greater opportunities to elect our leadership and influence things like by-law changes. There is a high likelihood of a shift to remote voting given the digital market and the world we live in.
 - (2) The by-law change from New York was discussed and did not pass on the floor of the ICC Annual Business Meeting. The result was roughly a 70/30 vote against the proposal.
 - ii) Training and Education (Gerczynski)
 - (1) Chiefs Gerczynski and Metz are working with Louisiana State Fire Marshal, Butch Browning for a presentation on the collapse of the Hard Rock Café in New Orleans.

- (2) Reminded participants that the Training and Education workgroup is still recruiting new members to help with tasks.
- (3) Chief Metz - Thanked Kara for coordinating the successful Center Stage presentation with Dame Judith Hackitt, Gary West, and Ron Lynn. Very well attended. Great job!
- iii) Member Recruitment (King)
 - (1) No report
- iv) Public Awareness (Reed)
 - (1) Nothing significant to report. Like Chief Gerczynski, we are always open to adding people to the group.
 - (2) Chief Metz - thanks for assembling and getting our Fire Prevention Week tweets out
- v) Emerging Issues and Trends (Desrochers)
 - (1) No report from Fire Marshal Desrochers
 - (2) Tim Diehl met with the MD Fire Marshals yesterday. They didn't know voting was currently going on. Wants to get their participation back. Went over the submission form with the group. Expects that some more forms will be submitted from this visit.
- b) FSMC Charter Revision (Fippinger)
 - i) Following up on last month's report, the proposed revisions to CP-31 and CP-9 were approved by the ICC Board of Directors. The approved revisions accomplish what was administratively needed to align the FSMC Governing Committee and FCAC terms. The net effect is that FSMC Governing Committee terms remain the same, but Code Council policy now allows for an additional 1-year term of appointment on a case-by-case basis within the discretion of the ICC Board of Directors.
 - ii) The minutes from the ICC Board of Directors meeting on October 19, 2019 meeting have been published and are available [here](#). Item R11.0 which speaks to this piece can be found at the bottom of page 8 of the minutes.
 - (1) Chief Metz commented that Director Wiese did a great job explaining the issues and working through the conversations with the ICC board.
 - (2) Director Wiese acknowledged Karl for providing a good summary. This item was originally supposed to be on the board's consent agenda, but it was pulled which was a bit surprising. Good news is that this can apply to the FSMC Chair and Vice Chair positions, too. Remember that the operative word is "may" be considered by the ICC board. This change gains all councils and CACs some additional flexibility.
- 8) New Business
 - a) Welcome to New FMC Governing Committee Members CY 2020 - Terms beginning January 1, 2020 (West/Metz/Fippinger)
 - i) Bryan Adams, Battalion Chief/Fire Marshal
Pleasant Valley Joint Fire District
Plain City, OH

- ii) Kevin Gallagher, Fire Chief
Acushnet Fire & EMS Department
Acushnet, MA
 - iii) Mark Wassom, Assistant Fire Chief - Community Risk Reduction
Olathe Fire Department
Olathe, KS
- b) FCAC Regional Working Groups - CY 2020 (Fippinger)
- i) Beginning in CY 2020 the Code Council and the Fire Code Action Committee (FCAC) will be consolidating its Regional Working Groups into the larger committee. Karl is working with the FCAC Chair, Chief Mike O'Brian and ICC Staff Liaison, Beth Tubbs on the logistics and messaging. The goal is to develop and distribute guidance between now and the end of the calendar year to coincide with the announcement of the FCAC membership for the next code development cycle. More information to come on this.
- c) Next In-Person Meeting of the FSMC Governing Committee (Chief Metz)
- i) We are in an off year for code development, so there will be no spring code hearings in 2020. ICC is putting forward a leadership and training event in Atlantic City, NJ. Tjos event happens during the same week as the CFSI symposium and dinner (week of April 27, 2020). We're trying to work with ICC staff to have our meetings in DC since we've done this before in the past. Right now, staff is still wanting us to attend the Atlantic City event. There are a couple of folks that have direct conflicts for both. We will solicit responses from the Governing Committee to see how schedules line up and determine whether Karl should continue to pursue a DC meeting with Sara and other staff. Look for an email to come out to get the GCs feel for this. We're trying to be respectful of everyone's role in the process.
 - (1) Kelly Nicoletto commented that GR usually participates heavily at CFSI. Randy – what's being recommended right now is travel to both. Karl explained and clarified that this was just the beginning of the conversation. More to come.
- 9) Next Meeting
- a) Thursday, December 19, 2019 @ 1:30 p.m. EST
- 10) Questions/Comments from the Audience
- a) None heard
- 11) Good of the Order
- a) Chief West thanked Chief Metz for helping out and keeping the meeting moving today.
 - b) Karl noted that next month's agenda will include a report from Michael Desrochers and the FSMC Nominating Committee regarding Chair and Vice Chair elections. The election will also take place during our next call.
- 12) Adjourn
- a) Motion: Chief Zubia; Second: Chief Reed; Discussion: None; Result: Passed unanimously

Gary West, Chair
2019 FSMC Governing Committee

Randy Metz, Vice-Chair
2019 FSMC Governing Committee

2019 FSMC Meeting Schedule

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
17	21	21	27-28	16	27	18	15	12	22-23	21	19
WebEx	WebEx	WebEx	ABQ	WebEx	WebEx	WebEx	WebEx	WebEx	ABM	WebEx	WebEx

For questions or additional information, contact:

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