



**Minutes of the Meeting of the
Fire Service Membership Council Governing Committee**

**Thursday, November 12, 2020
1:30 p.m. EDT**

**“Founded by Members to Serve our Members . . .
Benefitting Communities Worldwide”**

FSMC Governing Committee Members	Representing	Present
Gary West -- Chair -- National Fire Sprinkler Association, Nashville, TN	NASFM	X
Randy Metz -- Vice Chair -- Carlsbad Fire Department, CA	IAFC:W	X
Bryan Adams -- Pleasant Valley Fire District, OH	ICC	X
Rick Boisvert -- Brighton Area Fire Authority, MI	IAFC:GL	X
Robert Buxton -- Hudson Fire Department, NH	IAFC:NE	X
Tim Cowan -- City of Oneida Fire Department, NY (Ret.)	IAFC:E	
Michael Desrochers -- State of Vermont Division of Fire Safety	NASFM	
Timothy Diehl -- Howard County DPW/Bureau of Facilities	ICC	X
Kara Gerczynski -- Elizabeth Fire Protection District, CO	IAFC:MV	
Andy King -- Franklin Fire Department, TN	IAFC:SE	
Kelly Nicoello -- Underwriters Laboratories, TX	NASFM	X
Coy Porter -- Utah State Fire Marshal's Office	NASFM	X
Christine Reed -- Central County Fire Department, CA	ICC	X
Brian Sloat -- City of Fayetteville, AR	IAFC:SW	X
Steve Swarouth -- Riverside County Fire Department, CA	ICC	X
Mark Wassom -- Olathe Fire Department, KS	ICC	X
TBD -- Appointment Pending --	ICC	--
TBD -- Appointment Pending --	IAFC:C	--

International Code Council (ICC) Staff and Liaisons	Present
Bill Bryant -- ICC Immediate Past President, FSMC Liaison to the ICC BOD -- Anne Arundel County, MD	X
Angie Wiese -- ICC Director -- St. Paul, MN	X
Joan O'Neil -- Chief Knowledge Officer -- ICC	X
Sara Yerkes -- Senior Vice President, Government Relations -- ICC	X
Karl Fippinger -- Vice President, Fire & Disaster Mitigation -- ICC	X
Tim Schmitz -- Lead Senior Regional Manager., Government Relations -- ICC	X
Rick Hauffe -- Senior Regional Manager, Government Relations -- ICC	X

Members/Guests Joining by Teleconference	Present
Greg Cade -- Mid-Atlantic Regional Director -- NFPA	X
Paul Coleman -- Sr. Manager - Material & Industry Sustainability -- Huntsman International LLC	X
Robby Dawson -- Southeast Regional Director -- NFPA	X
Page Dougherty -- Fire Protection Engineer II -- Thornton (CO) Fire Department	X
Jeffrey H. Greenwald, P.E., CAE- - North American Modern Building Alliance -- Washington, DC	X
Johnathan Hurst -- Building Official - City of Arroyo Grande, CA	X
Joe McElvaney -- Fire Protection Engineer -- Hiller Fire Protection	X
Rock Meng -- Global Membership Council Liaison to FSMC -- Capitol Fire Protection Engineering	X
George Michehl -- IAFC Fire & Life Safety Section	X
Bob Sullivan -- Southwest Regional Director -- NFPA	X
Jeff Shapiro -- International Code Consultants, Inc. -- Austin, TX	X

FSMC Governing Committee Teleconference Meeting Agenda:

- 1) Call to Order/Roll Call/Welcome guests (West/Fippinger)
- 2) Guest Presentation

Introduction to the Chief Knowledge Officer and the Code Council's Digital Transformation Strategy

Joan O'Neil
 Chief Knowledge Officer
 International Code Council

Joan discussed virtual task force formation and the creation of the ICC digital strategy. Needed to find ways to better serve our customers in the virtual world. Efforts informed by recent Code Council Government Relations surveys. Digital transformation is at the top of our priorities. Three areas that affect the Fire Service Membership Council are online resources, online education and cloud-based services with a focus on our Digital Codes product. Looking at a cohesive strategy to bring our Learning Center and Assessment Center to bring these two entities together more cohesively. Developing online permitting, virtual inspections and plan review solutions. Questions from the committee followed the presentation.

- 3) Opening Remarks from the Chair (West)
 - a) Additions or Corrections to the Agenda
 - i) Updates to NFSA Fire Sprinkler Tax Incentives Guide added to New Business
 - b) Approval of Minutes
 - i) October 15, 2020 Microsoft Teams Meeting
 - (1) Motion to accept: Chief Metz; Second: Chief Reed; Discussion: None; Approved unanimously
- 4) 2020 Work Group Updates (West)

- a) Member Recruitment (King)
 - i) No report.
- b) Emerging Issues and Trends (Diehl for Desrochers)
 - i) 2020 annual report inputs completed. 2021 goals are completed and submitted to leadership. Next meeting in December. Moving forward on our goals.
- c) Public Awareness (Reed)
 - i) Discussing 2021 goals during our mid-month meeting on November 18.
 - ii) Continue to work on “Close Before You Doze” campaign
 - iii) Received draft templates and documents back from ICC marketing. They did a great job on them. We have a few comments that we will send back to them.
 - iv) Committee continuing its work on Inflatable Spray Booth document.
- d) Training and Education (Fippinger for Gerczynski)
 - i) Next meeting scheduled for November 16 at 9 a.m. MT. Will discuss goal setting for 2021 and discussing instructors for ABM.
- 5) Reports from Officers (West/Metz)
 - a) ICC Past President/FSMC Governing Committee Liaison (Bryant)
 - i) President Bryant reported ICC Board approved that Spring Hearings will be virtual. Similar format that was done during Appeals Hearings.
 - ii) Attended UL Firefighter Safety Research Institute in PA last week to view live burn scenarios.
 - b) Chair’s Report - (West)
 - i) Chief West reported on maintaining good meeting quality during COVID using our virtual meeting format.
 - ii) Noted strong working relationships with other membership councils, particularly the Building Membership Council.
 - iii) I’ve been fortunate to participate in this group for a long time. In the process I’ve been able to move up as vice-chair and then as chair. As you know, we have all been granted another year to participate on the governing committee due to COVID. I feel like it’s most important for this group to continue rotating our chair position as we always do every two years. It’s unfortunate we haven’t had any face-to-face meetings. I’ll be appointing a nominating committee for our next meeting. I think we’ve done a good job with succession and preparing our people for the future.
 - c) Vice Chair’s Report - (Metz)
 - i) Chief Metz expressed his thanks for Chief West’s leadership over the past two years as chair. Chief Metz reported he continued his participation in the Board Committee on the Long-Term Code Development Process or Blue Ribbon Committee. Chief Metz has also been appointed to the ICC Industry Advisory Committee Cost Evaluation Subcommittee to give a recommendation to the board on incorporating cost-benefit analyses for all code change proposals in the future. May affect proposals in the next code development cycle.

- d) Staff liaison (Fippinger)
 - i) Karl deferred his time and introduced Sara Yerkes, Senior Vice President Government Relations who thanked FSMC for their dedication and support throughout the year. Our department has worked hard over the past year to remain relevant throughout COVID. We have developed several resource documents. If the FSMC has ideas, please send them to us.
 - ii) Provided updates on documents ICC is creating including On-Site Construction and Outdoor Seating guidance.
 - iii) The Fire Code Action Committee and Building Code Action Committee are working on completing their agendas for January code change proposal submissions.
- 6) On-Going Business (West)
 - i) No report.
- 7) New Business
 - i) Formation of Nominating Committee for Chair/Vice Chair Elections (West/Fippinger)
 - (1) Appointed of Fire Marshal Desrochers, Tim Diehl, and Chief Buxton. Karl will send out email to the governing committee announcing formation of the nominating committee.
 - (2) Taking nominations for chair and vice chair. Send nominations to Karl and he will forward to the nominating committee.
 - ii) Updates to NFSA Fire Sprinkler Tax Incentives Guide (Michehl)
 - (1) George Michehl reported on the fire sprinkler tax incentive law. Fire sprinkler tax incentives were cleaned up and updated under the CARES Act. Revised NFSA document includes the latest updates to the program including a risk assessment worksheet. Adds Section 13201 under CARES Act (see page 5); allows businesses to deduct up to 100% of their sprinkler system up to \$1.4 million dollars. Document includes a sample letter for fire chiefs on page 11 and a press release on page 12. NFSA Fire Sprinkler Tax Incentives Guide attached to minutes and available on the NFSA web site at www.nfsa.org in the store.
 - (2) Jeff Shapiro suggested this as a future topic as an introductory session for a future FSMC meeting.
 - iii) FSMC Annual Report to ICC Board of Directors (Fippinger)
 - (1) Karl showed committee the report. Thanks to our work groups for their input. The report will be sent to Communications after the meeting today and will be presented to the ICC board at their December 3 meeting.
- 8) Next Meeting
 - i) Thursday, December 17, 2020 @ 1:30 p.m. EDT
- 9) Questions/Comments from the Audience
 - i) None

10) Good of the Order

- i) Tim Diehl reported all Building Member Council Continuity and Outreach Subcommittee is working on posting a calendar on the ICC website so members able to see when councils and committees are meeting. This will also include webinars for information sharing

11) Adjourn

- a) Motion: Kelly Nicoletto; Second: Chief Metz; Discussion: None; Result: Passed unanimously.

Gary West, Chair
2020 FSMC Governing Committee

Randy Metz, Vice-Chair
2020 FSMC Governing Committee

2020 FSMC Meeting Schedule

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
16	13	19	23	24	25	23	27	24	15	12	17
WebEx	WebEx	WebEx	WebEx	Teams	Teams	Teams	Teams	Teams	Teams	Teams	Teams

For questions or additional information, contact:

Karl Fippinger
Vice President, Government Relations
Fire and Disaster Mitigation
FSMC Staff Liaison
International Code Council
Direct: 202.730.3946
Cell: 571.237.6237
Email: kfippinger@iccsafe.org